

BOARD OF SELECTMEN REGULAR MEETING

June 1, 2011

A regular meeting of the Board of Selectmen was held on Wednesday, June 1, 2011 in the Selectmen's Conference Room.

Members present: Selectman Christina Emery and Selectman Michael Criss.
Absent with prior notice: First Selectman Frank Chiaramonte.

Attendees: Vinny Wheeler, Candace Jones-Pacholski, Wes Seixas and Bud Wilkinson.

Call to Order

Ms. Emery called the meeting to order at 7:03 p.m.

Minutes of Previous Meeting

Ms. Emery moved to approve the minutes from the April 14, 2011 meeting as amended and the minutes from the meeting held on May 2, 2011. Mr. Criss seconded. Approved.

Public Participation

Ms. Pacholski asked if a job description has been written for the Zoning Enforcement Officer and was told Land Use Coordinator, Polly Redmond, is working on it and it will be brought before the Board of Selectmen for approval. Ms. Emery said job descriptions for employees of the town should be reviewed. Ms. Pacholski said she has received calls from a few residents who requested to use the fields and were denied. She asked why everyone in town can't use the fields when they want to. Mr. Criss requested a field schedule from Recreation Director, Suzanne Stich, and would like her to attend the next Board of Selectman meeting to be held on June 15th.

Mr. Seixas asked the Board why they have cancelled meetings. Ms. Emery noted that a meeting was cancelled due to Mr. Chiaramonte's knee surgery and no pressing business. Other meetings have been rescheduled to meet Selectmen's schedules and posted as special meetings. Mr. Seixas asked if a meeting was held in the last six weeks regarding the Carros property. No one was aware of a meeting.

New Business

Appointment for Housing Authority:

Mr. Criss moved to accept the nomination of Mr. David Eylers to the Housing Authority on the condition that party affiliation requirements are met. Ms. Emery seconded. All in favor.

Review Procedure List from Zoning Commission for Enforcement Officer:

The Selectmen reviewed the list. Regarding the third procedure, Mr. Criss suggested changing the following: the Selectmen *will* put complaint in writing instead of the Selectmen *should* put the complaint in writing. He also suggested deleting the fourth procedure regarding how the enforcement officer happens upon a violation. Ms. Emery would like more information regarding length of time

June 1, 2011

for open permits. The Selectmen would like to see more clarification of the procedures to avoid confusion in the future and would like to invite Zoning Commission Chairman, Ron Sherlock to the June 15th meeting to discuss revisions.

Sign Agreement for Service with Litchfield County Dispatch:

Ms. Emery noted that this is a standard agreement. Emergency Management Director, Vinny Wheeler, said the agreement appears to be the same as last year. Mr. Wheeler would like to verify Harwinton's population of 5,596. Ms. Emery made a motion to approve signing agreement with Litchfield County Dispatch pending review by Town Attorney. Mr. Criss seconded. All in favor.

Discuss Everbridge Reverse 911 System:

Ms. Emery and Mr. Wheeler agreed that the word needs to get out to residents to sign up for this service. Ms. Emery is working on a notice to include in the tax bills that will reach residents with vehicles and property tax bills but it will not reach residents who have their property taxes escrowed by a mortgage company. They discussed the option of having residents come to Town Hall to sign up. Mr. Wheeler said he could discuss the system to the seniors at the Senior Center. Mr. Wheeler noted that ct.alert.gov is up and running and, to date, only twelve residents have signed up. Mr. Wheeler said this is a very good system. The Town only has one siren to alert residents. This system will be able to warn people of weather problems, closed roads, etc.

Request for Refund of Property Tax:

Mr. Criss moved to accept the following tax refunds: \$5.84 to Barbara Dumonski and James Borbas. \$9.80 to Shawn Moisao. \$12.94 to Gerald and Susan Mosley. Ms. Emery seconded. All in favor.

Computer Assessment Report from PC Wiz:

Ms. Emery stated that Jeff Putnam with PC Wiz has completed the computer assessment for Town Hall. The computer technology committee will be provided with a copy to review before the matter goes before the Board of Finance. Mr. Criss asked if the Town should obtain other quotes. The cost for all recommendations is \$17,686 but Ms. Emery noted that it should be done in phases. She mentioned that Mr. Putnam had many good recommendations and sharing resources makes sense for the Town. She has requested from the Board of Finance that line item 9011 for computers be carried over.

Ms. Emery moved to add the following to the agenda: Disband Recreational Fields Building Committee. Mr. Criss seconded. All in favor.

Disband Recreational Fields Building Committee:

Ms. Emery moved to disband the Recreational Fields Building Committee and to recognize a job well done. Mr. Criss seconded. The balance of funds will be used for the playscape currently being built. Mr. Wheeler mentioned if any funds are available he would like to have the trails marked every five hundred (500)

June 1, 2011

feet in the event of an emergency and they need to find someone on the trails. He said this would be a good project for the boy scouts.

Correspondence

The Selectmen acknowledged receipt of a letter from Mr. Duhaime and receipt of the Animal Control Officer's reports for February, March and April.

Adjournment

Mr. Criss moved to adjourn at 7:52 p.m. Ms. Emery seconded. All were in favor.

Minutes Submitted by:

Melissa Santoro

Approved by:

Francis J. Chiaramonte, First Selectman

Christina Emery, Selectman

Michael Criss, Selectman

RECEIVED FOR RECORD AT HARWINTON, CT
ON 6-8-11 AT 2:09 PM
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK