

BOARD OF SELECTMEN REGULAR MEETING

August 21, 2012

A regular meeting of the Board of Selectmen was held on Tuesday, August 21, 2012 in the Selectmen's Conference Room.

Members present: First Selectman Michael Criss, Selectman Jon Truskauskas, and Selectman Frank Chiaramonte.

Attendees: Frank Rybak, Sal Bonola, Scott Choiniere, Terry Ferrarotti, Don Truskauskas, Karen Nelson, Bud Wilkinson.

Call to Order

Mr. Criss called the meeting to order at 7:00 p.m.

Minutes of the Previous Meeting

Mr. Truskauskas made a motion to approve the minutes from the meeting held on August 7, 2012. Mr. Chiaramonte seconded. All were in favor.

Public Participation

None

Appointments and Resignations

None

Mr. Truskauskas moved to add the following to the agenda: 275th Anniversary Committee Update. Mr. Chiaramonte seconded. All were in favor.

New Business

275th Anniversary Update:

Mr. Ferrarotti, Chairman of the 275th Anniversary Committee reported that the committee has requested use of the fairgrounds from the Agricultural Society for the celebration scheduled for October 27th, 2012. They are waiting for a reply. The Board of Finance has approved \$18,500 for the celebration. Mr. Ferrarotti stated they are seeking donations as well. The committee would like the event to be free to the public. They are seeking approval to move forward with their plans and obtain quotes for certain events such as a fireworks display. Mr. Chiaramonte made a motion to approve the committee to move forward with their plans and to obtain quotes. Mr. Truskauskas seconded. All were in favor.

Presentation by Point Software:

Mr. Criss introduced Scott Choiniere with Point Software and explained Scott has shown him the software and would like Land Use employees to see how it works. Mr. Choiniere explained that Point Software has done municipal software now for many years. They have developed software for building permits. The form can be used on-line. The permits can be filled out by our land use personnel. The program will calculate all fees and will track what has been completed and what still needs to be done before the permit can close out. The software can also be used on any form associated with collecting fees, such as dog licenses. Point also provides an app for an ipad so the forms can be used in the field. There is no cost to the town and no long

term contracts. A processing fee of \$10 is added to each permit application which will go to Point Software as their payment. If the town agrees to use the software, and, if for any reason chooses to not to use it, the town will be able to cancel the service and received all data stored by Point for a small fee. The Selectmen agreed to review the material provided before deciding.

Discuss next Town Meeting:

A tentative date of September 18th has been set for the next town meeting. Items for the call will be the use of LoCIP funds to repair sidewalks at Town Hall and the Library, possible land acquisition and an amendment to the current building ordinance if Point software will be used.

Possible Land Acquisition- Executive Session:

Mr. Truskauskas moved to enter into Executive Session at 8:06 p.m. for the purpose of discussing possible land acquisition. Mr. Chiaramonte seconded. A discussion took place between First Selectman Michael Criss, Selectman Truskauskas, and Selectman Chiaramonte. Mr. Chiaramonte moved to exit executive session at 8:19 p.m. Mr. Truskauskas seconded. All were in favor. No action taken.

First Selectman's Report:

Mr. Criss reported that he met with Virtual Town Hall today regarding the town's webpage. There are four (4) employees who will be working with Virtual to share ideas and suggestions.

In cooperation with the town Burlington and Torrington Area Youth Service Bureau, Harwinton's Town Hall will provide an office for TAYSB for the purpose of counseling, giving information and running programs for the youths in Harwinton and Burlington.

A reminder- Outdoor movie night will be Wednesday, August 29, 2012 at the Sports Complex located on Bentley Drive.

Mr. Criss received the revised RFP (request for proposal) for the Harwinton House.

Correspondence:

None

Adjournment

Mr. Truskauskas moved to adjourn at 8:25 p.m. Mr. Chiaramonte seconded. All were in favor.

Minutes submitted by: _____
Melissa Santoro

RECEIVED
AUG 28 2012
TOWN CLERK