

TODAY'S DATE: _____

RENTAL NO.: _____

**TOWN OF HARWINTON
100 BENTLEY DRIVE, PO BOX 66, HARWINTON CT 06791**

PHONE: 860 485-0626 FAX: 860 485-0051

Email: recreation@harwinton.us

**APPLICATION FOR USE
HARWINTON CONSERVATION/RECREATION AREA**

Harwinton Resident: Yes _____ No _____

Type of User: Individual _____ Group _____ Town _____

Type of Event; _____ Estimated Attendance _____

Rental allowed for non-profit purposes only.

Reservation Fee: \$25- Residents \$50- Non Residents

Effective 10/1/2014

****Submit payment to "Town of Harwinton" with completed application, hold harmless agreement, and certificate of insurance, at least one week prior to reservation date.****

Organization: _____

Contact Person: _____

Address: _____

Phone: _____ Phone: _____

Email: _____

Requested Time: _____ (6 hour maximum)

Requested Date: _____

I agree to comply with the attached "Conservation/Recreation Area Use Guidelines".

Print Name Signature Date



Hold Harmless Received: _____ Certificate of Insurance Received _____
Date Date

Payment Received: _____ Approved by: _____ Date: _____
Date

CONSERVATION/RECREATION AREA USE GUIDELINES

1. Liability Waiver: Hold Harmless Agreement must be signed and returned with this application.
2. Insurance: A certificate of insurance naming the Town of Harwinton as an additional insured may be required. If so, it should be submitted at least one week prior to the reservation date.
3. Covered pavilion can accommodate up to about 50 people. No water or electricity is available at these sites.
4. Portable toilets are on site during summer months. Applicant may be required to provide an additional portable toilet.
5. The playground, sand volleyball court, tennis/pickleball courts, trails and fishing pond are open to the public at all times.
6. The use of tents or any other outdoor structures are not permitted without prior approval.
7. The applicant is responsible for leaving the area in the same (or better) condition as accepted.
8. All rubbish must be removed from the premises. Trash receptacles are not provided.
9. Park in designated areas only.
10. Fires are not allowed.
11. Alcoholic beverages are prohibited.
12. Reasonable decorating of the pavilion is allowed; however, all decorations including tape, string, balloons and signage must be removed at the conclusion of your event.
13. Pets are allowed but must be leashed at all times. Owners must clean up after their pets.
14. Sound from evening events should not be loud enough to disturb the neighbors.
15. Pavilion is available for a six-hour rental. This includes time for set-up and clean-up.

TOWN OF HARWINTON, CONNECTICUT

HOLD HARMLESS AGREEMENT

Date of Rental: _____

This Hold Harmless Agreement must be completed and signed by the organization representative or the individual seeking to utilize Harwinton Conservation/Recreation Area, (the "Premises").

PLEASE PRINT:

Applicant, _____, hereby agrees that it shall, at all times, defend, and indemnify, protect and save harmless, the Town of Harwinton and its officers, agents and employees, from and against any and all liabilities, actions, claims, damages, losses, judgments, cost and expenses (including but not limited to attorney's fees) arising out of injuries to any person, part or entity, that may arise as a result of any occurrence, negligence or otherwise during Applicant's use of the Premises.

Applicant's Signature: _____

Date: _____