

**Harwinton Recreation Department**  
PO Box 66, 100 Bentley Drive, Harwinton, CT 06791  
Phone: 860-485-0626 Fax: 860-485-0051  
Email: [recreation@harwinton.us](mailto:recreation@harwinton.us)

**APPLICATION FOR USE OF HARWINTON SPORTS COMPLEX**

Type of Event: Sports League \_\_\_\_\_ Special Event \_\_\_\_\_ Other \_\_\_\_\_

**Use of facility is restricted to Harwinton based, non-profit groups only.**

The Town reserves the right to make exceptions.

Type of Event: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Request use of: Field # \_\_\_\_\_ Pavilion \_\_\_\_\_ Basketball Court # \_\_\_\_\_ Driveway/Parking Areas \_\_\_\_\_

Date & Time Requested (Include rain date if needed) \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

Representative of Organization \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Supervising Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Note: Person in charge must be on-site during the entire reservation and is responsible for the facility and attendees. If multiple persons are in charge, a complete list must accompany the application along with contact information.**

**Approved application should be in possession of the applicant when using the complex.**

It is understood and agreed that the rules of the Harwinton Sports Complex are to be strictly complied with, and the undersigned assumes full responsibility for any damage to, or loss of property of the Town of Harwinton in consequence of the use described above. The undersigned further agrees to pay promptly such charges as may be required for the use of fields and facilities and/or damages without inconvenience or expense to the Town of Harwinton.

Name \_\_\_\_\_ Position in Organization \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**CERTIFICATE OF INSURANCE MUST BE SUBMITTED BEFORE USING FCILITY**

\*\*\*\*\*

Hold Harmless Received: \_\_\_\_\_ Date \_\_\_\_\_ Certificate of Insurance Received: \_\_\_\_\_ Date \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

# HARWINTON SPORTS COMPLEX

## FIELD USE GUIDELINES

- During weekdays, field conditions will be evaluated in the early afternoon and any field closings will be determined by 3:00 p.m. Decision is subject to change based on changing weather conditions.
- On weekends and holidays field conditions will be evaluated in the early morning and any field closings will be determined by 8 a.m. On high school game days field closings will be determined no later than 12 p.m. for high school play. Decision is subject to change based on changing weather conditions.
- Field status is determined by Recreation Director or Highway Supervisor. On weekends and holidays the fields may be evaluated by League Administrators when designated.
- The Town of Harwinton maintains the fields, therefore NO alterations may be made to the fields.
- Field users are responsible for cleaning litter from all areas and depositing litter in trash receptacles or recycling containers, prior to departing.
- The Supervising Person should make sure the area is vacated by dusk, the gate is closed & locked.

### **Top 5 Signs Fields Are Unsuitable for Play**

1. Ground is squishy or waterlogged
2. Fields have standing puddles of water
3. Grass is easily pulled out of the ground
4. Footing is unsure or slippery
5. Weather is severe-including, but not limited to thunder &/or lightning

When fields are used under these conditions, it can often cause irreversible damage to fields. It takes months, sometimes years, for fields to recover. It is also unsafe for participants.

**If you arrive to find any of these conditions present-do not allow players on the field!**

## RULES FOR USE

1. Area open Dawn to Dusk
2. Harwinton Recreation Department approved activities only
3. Stay off fields that are unsuitable for play
4. All persons using this facility do so at their own risk
5. All children must be supervised
6. Stay off fences
7. Keep fields & surrounding areas clean – use trash bins and recycle containers
8. Spectators are not permitted on playing fields
9. The following are prohibited:
  - Alcohol
  - Smoking
  - Dogs & Domesticated Animals
  - Snowmobiles/ATV's
  - Golf
  - Loitering
  - Profanity

**TOWN OF HARWINTON, CONNECTICUT**

**HOLD HARMLESS AGREEMENT**

Date(s) of Reservation: \_\_\_\_\_

This Hold Harmless Agreement must be completed and signed by the organization representative or individual seeking to utilize Harwinton Sports Complex (the "Premises").

PLEASE PRINT:

Applicant, \_\_\_\_\_, hereby agrees that it shall, at all times, defend, and indemnify, protect and save harmless, the Town of Harwinton and its officers, agents and employees, from and against any and all liabilities, actions, claims, damages, losses, judgments, cost and expenses (including but not limited to attorney's fees) arising out of injuries to any person, part or entity, that may arise as a result of any occurrence, negligence or otherwise during Applicant's use of the Premises.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_