



TOWN OF HARWINTON

HARWINTON, CONNECTICUT 06791

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CAPITAL EQUIPMENT COMMITTEE MEETING THURSDAY AUGUST 27th, 2015

Chairman, John Fredsall, called the meeting to order at 7:00 pm. Committee members present were Jim Savenella, Dave Bousquet and myself. Tom Pollack and Bob Santamaria were unable to attend. The minutes from the previous meeting on February 26th, 2015 were passed out and reviewed. Dave made a motion to accept with my second, and the motion to accept was unanimous.

The agenda for this meeting was to go over the specifications for the planned equipment purchases, which the funding for was approved at the annual budget meeting. The equipment to be replaced is Unit #2, a Highway Plow and Foreman's truck, Unit #26; the Animal Control Officer's, (ACO), truck and a snow plow for the Public Works Department's Loader.

The specifications for the new truck to replace #2, which will move old #2 to #10 were reviewed and found to be acceptable as written. A motion to accept them was made by Jim and seconded by Dave and the motion carried unanimously.

The ACO's Van specifications to replace #26 were reviewed and with no changes were recommended by the members with Dave making the motion to accept with Jim's second. The motion carried unanimously.

The final item, a quick attach snowplow for #20, the Town's 3-yard loader was also approved by the members. This plow is only supplied by one manufacturer and dealer in Ct. The committee decided that with only one supplier that bidding would be a waste of time and money and recommends that the Town ask for a firm price from Tyler Equipment, the only Dealer in this area and then make the purchase as long as it in budget.

The members also recommend that the expense of a formal advertisement for bids was not needed for these two vehicles since the vehicles the Town needs are available from local dealers. The committee decided it would be wise to acquire bids from these dealers and then decide from whom to purchase these vehicles from based on bids that meet specifications and availability. It was decided to send an invitation to bid to the three main vendors in this area. They are as follows: 1. Torrington Ford, Torrington, CT., Litchfield Ford, Litchfield, CT., and Shaker Family Ford Lincoln, Watertown, CT. This recommendation was made into a motion by Dave and seconded by Jim. The motion to carry was unanimous.

With nothing else on agenda, and no other items brought to the committee's attention, the meeting was adjourned at 8:00pm.

John D. Fredsall
Chairman, Capital Equipment Committee

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ATTEST NANCY E. ELDRIDGE TOWN CLERK