

HARWINTON WPCA MEETING

Tuesday, March 8, 2011, Town Hall, 7:00 p.m.

Present: Chairman Michael Criss, John Souchuns, Chris Janco, Salvatore Bonola.

Absent: Joe Rinaldi, Gilbert Roberts, Bob McCuin.

1. Open meeting – establish quorum.

Chairman Criss opens the meeting at 7:00 p.m. All present are seated, with a quorum established.

2. Approve minutes of previous meeting: 2/8/11.

Motion Mr. Souchuns, second Mr. Janco to approve the 2/8/11 minutes as submitted, passing unanimously.

3. Bills. **Motion** Mr. Bonola, second Mr. Janco to approve the following bills for payment, passing unanimously.

Christine Neal, WPCA Clerk: 4.75 hours total for month of February 2011.

CL&P - for month of February 2011.

Dave Wilson - \$630 for month of February.

4. Delinquent Accounts – Collector's Report.

Collector's report dated March 8, 2011, shows substantial progress in collecting overdue sewer user fees, liens, and interest. The account with the largest balance due (almost one third of the total outstanding) is expected to be paid within the month by the bank now owning the property.

5. Budget: proposed Budget for FY11-12, Treasurer's Report of Accounts, Sewer User Charge for 2011.

Clerk Mrs. Neal explained that the previous meeting's discussion of proposed allocations through the Town's budget was based on the assumption that last fiscal year's budget for the WPCA Clerk represented 2.5 hours per week. It was later discovered that this is not the case and subsequently the total amount proposed for the clerk was adjusted down to appropriately reflect 2.5 hours per week, with a savings of \$100.

Discussion of WPCA budget and sewer user charge for 2011 was tabled until the May meeting.

6. Sewer Use Rules & Regulations.

Chairman Criss reports that Atty. Michael Rybak has reviewed and commented on the draft.

Motion Mr. Bonola, second Mr. Janco to set the public hearing to May 10, 2011, 7:00 p.m., passing unanimously.

7. Any other business including:

a) **CT WPCA membership – Motion** Mr. Bonola, second Mr. Janco for WPCA to cover the annual \$50 fee for membership to the CT Association of WPCA's, Inc. (CAWPCA). Motion passes unanimously.

b) **Workshop, Cromwell - Motion** Mr. Bonola, second Mr. Janco for WPCA to cover the \$30 per person workshop fee for any WPCA member who wishes to attend the semi-annual workshops offered by the CAWPCA, beginning with the spring workshop April 27th. This next workshop covers grant writing, particularly STEAP grants (Small Towns Economic Assistance Program). Motion passes unanimously.

Mr. Bonola indicates that the next agenda should include a report from the WPCA Treasurer which outlines the maturity date, balance, and percentage rate of each certificate of deposit held by the authority. Additionally, he voices that perhaps WPCA should oversee maintenance of the public water line in Town in addition to the sewer line. Mr. Bonola suggests that grant money could be sought to pay for equipment such as a rodding machine, which could be used by the WPCA, Highway Department, and Fire Departments in Town to take care of blockages in water/sewer lines. He reminds that the agreement with Torrington for emergency services is for blockages of the sewer line only. Regarding homeowner sewer line insurance, Mr. Bonola reports that Harwinton would not meet the minimum of 3000 users required. If Torrington offers in future, Harwinton could be included.

Mr. Janco voices that WPCA should have Torrington t.v. the Scoville line to investigate inflow/infiltration soon.

8. Correspondence. Correspondence was reviewed and distributed.

9. Adjourn. **Motion** Mr. Bonola, second Mr. Janco at 7:44 p.m. to adjourn, passing unanimously.

Respectfully submitted, Christine Neal, WPCA Clerk



RECEIVED FOR RECORD AT HARWINTON, CT
ON 3-9-11 AT 12:05 PM
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK