

## **HARWINTON WPCA MEETING**

**Tuesday, November 15, 2011, Town Hall, 7:00 p.m.**

Present: Michael Criss, Salvatore Bonola, Joe Rinaldi, Gilbert Roberts.

Absent: Chris Janco, John Souchuns, Bob McCuin.

### **1. Open meeting – establish quorum.**

Chairman Criss opens the meeting at 7:03 p.m. All regular members present are seated, with alternate Gil Roberts seated for Mr. Souchuns. A quorum is established.

### **2. Approve minutes of previous meeting: 9/20/11.**

**Motion** Mr. Bonola, second Mr. Rinaldi to approve the September 20, 2011, special meeting minutes as submitted, passing unanimously.

### **3. Bills.**

**Motion** Mr. Roberts, second Mr. Bonola to approve the following bills for payment, passing unanimously.

Dave Wilson: \$650 for October.

Dave Wilson: \$120 for 1 hour to reprogram Scoville Hill meter 11/4/11 due to extensive power failure memory loss (Oct 29 snow storm) and \$300 for the subsequent calibration of the Scoville Hill meter.

Christine Neal, WPCA Clerk: 3 hours total for September 20 and 22, and 8 hours for October, 2011.

### **4. Delinquent Accounts – Collector's Report.**

Clerk Mrs. Neal informs board of Collector Tierney's report stating that sewer user at 119 Bogue Road remains 3 years delinquent. Mrs. Neal is to draft a letter to the property owner requesting attendance at the next WPCA meeting: January 10, 2012.

### **5. 2012 Meeting Schedule.**

Draft meeting schedule submitted by Clerk Neal is reviewed, with meetings slated for every second Tuesday evening, 6:00 pm, except for the months of February, August, and December.

**Motion** Mr. Rinaldi, second Mr. Bonola to approve the 2012 meeting schedule as submitted, passing unanimously.

### **6. Any other business.**

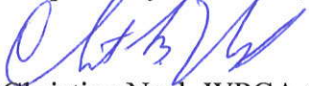
Oak Meadow Estates – Ray Drew, Torrington, noticed that main sewer lines are under construction at Oak Meadow Estates, Breezy Hill Road. Mr. Roberts will follow through with the property owner's engineer (Howland) and WPCA's engineer Dave Wilson (via email) to ensure compliance with the original approval from WPCA (in January, 2007).

I/I – members to review I/I report from Wright-Pierce, with discussion added to January meeting agenda. Chairman Criss is speaking with Ray Drew regarding Torrington performing camera work during spring, particularly in Scoville Hill Road area.

### **7. Correspondence.** Correspondence to WPCA is reviewed and distributed.

### **8. Adjourn.** **Motion** Mr. Rinaldi, second Mr. Bonola at 7:26 p.m. to adjourn, passing unanimously.

Respectfully submitted,



Christine Neal, WPCA Clerk