

HARWINTON WPCA MEETING

Tuesday, November 13, 2012, Town Hall, 6:00 p.m.

Present: Salvatore Bonola, Joe Rinaldi, Mark Gelormino, Gilbert Roberts, Chris Janco.

Absent: John Souchuns, Bob McCuin.

1. Open meeting – establish quorum.

Clerk Mrs. Neal notes the names of members in attendance at 6:06 pm for the record. Chairman Bonola opens the meeting with all present seated and a quorum established.

2. Approve minutes of previous meeting: 10/9/12 meeting.

Motion Mr. Janco, second Mr. Rinaldi to approve the 10/9/12 meeting minutes as submitted. Motion passes unanimously.

3. Delinquent sewer user accounts.

The accounts remain at about a total of \$5000 delinquent and \$400 delinquent from previous years. Collector Mrs. Hamel is continuing to move forward with established procedures to obtain payment.

Motion Mr. Gelormino, second Mr. Janco to approve the submitted report, passing unanimously.

4. Bills.

Monthly bill from the Engineer was received, with the flow reports, just after the first of the month. Copy of his bill and the monthly CL&P bill are reviewed along with Clerk Mrs. Neal's invoice delineating recent hours worked and a supplemental bill from the City of Torrington reflecting the correction to flow values at the end of the last fiscal year.

Motion Mr. Gelormino, second Mr. Janco to approve these bills for payment, details listed below. The motion passes unanimously.

Christine Neal, WPCA Clerk – 9.5 hours total for the month of October 2012.

CL&P - \$13.05 for the month of September 2012.

Dave Wilson, P.E. – \$650 for October 2012 Meter reading, flume cleaning & reports.

City of Torrington WPCA - \$128.01 – supplemental invoice for O&M FY 11-12.

5. 2013 WPCA Meeting Schedule.

Members review two options for the 2013 meeting schedule: meetings every month or meetings every month except for February, August and December. **Motion** Mr. Rinaldi, second Mr. Janco to meet every month except for February, August and December. The motion passes unanimously.

6. WPCA Insurance Agreement – update.

Service Line Warranties of America has sent out two mailings to all sewer users. At the next meeting, a report on the number of sewer users signed on will be provided.

7. Inflow and Infiltration Findings/Report (memo to non-compliant sewer users).

Clerk Mrs. Neal has spoken with four non-compliant sewer users who had sump pumps connected to the sanitary sewer. Mr. Roberts has been provided the contact information for owners of these properties in order to follow up with inspections.

8. Meter update.

Mr. Gelormino has spoken with Dave Wilson who has indicated that the meters may not need replacement at this time. He is going to research this further and look into replacing the back-up batteries

for the meters in the meantime since the current batteries only last about 3 hours in a power outage. The printers are virtually the same as for the new Sigma meters and Mr. Wilson has parts on hand for these.

9. Flow reports.

All flow reports have been received to date.

10. Budget: Fiscal Year 2012-2013.

Tabled.

11. Informational letter to sewer users.

Clerk Mrs. Neal will work on this for the next meeting, January.

12. Any other business.

416 Clearview Avenue, formerly owned by Rick Dziedzic of RIC Builders, LLC. The property has been bought by a family planning to finish the interior. The board is not sure if the new owners realize that the sewer lateral has not yet been inspected and the connection fee of \$3600 has not been paid.

Chairman Bonola mentions that he will be meeting with First Selectman Mike Criss and Torrington WPCA Administrator Ray Drew to discuss the easement property at the Harwinton – Torrington line on Clearview Avenue and credit for two connection fees from Torrington.

13. Correspondence.

Correspondence was reviewed and distributed.

14. Adjourn.

Motion Mr. Gelormino, second Mr. Janco at 6:49 p.m. to adjourn, passing unanimously.

Respectfully submitted,



Christine Neal
WPCA Clerk

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TOWN CLERK