

Present: Joe Rinaldi, Gil Roberts, John Souchuns, Chris Janco, Mark Gelormino.

Absent: Rob Rubbo, Jim Clavette.

1. Open meeting – establish quorum.

Chairman Rinaldi opens the meeting at 6:00 pm, with all members present being seated and a quorum established.

2. Approve minutes of previous meeting: 11/12/13.

Motion Mr. Janco, second Mr. Souchuns to approve the 11/12/13 meeting minutes as submitted, passing unanimously.

Members agree to address agenda item “Presentation and Decision on Meters” before “Bills”.

3. Presentation and Decision on Meters.

Mr. Gelormino presents the following four options for the board’s consideration, with details facilitating direct cost comparison.

- A) Hach Flo-Dar purchase requiring Dave Wilson or other to monthly download data manually, but no flume and therefore no flume cleaning required. The cost for 2 meters and their installation would be \$40,700, not including monthly manual download of data, yearly calibrations or repairs. The Hach Flo-Dar has a radar velocity type transmitter.
- B) Hach Flo-Dar lease of 2 meters with everything included would cost about \$78,000 over 5 years. WPCA would not own the meters. All service is included in the lease, including calibrations and any needed repairs. This price includes a discount in the form of a credit for old (existing) equipment.
- C) ISCO Ultrasonic purchase with required flolink software requires Dave Wilson or other to monthly clean the flumes. Data needs to be downloaded monthly. Assuming the current monthly rate of \$675 for monthly cleaning of flumes and data downloading, the total cost for purchase, installation and monthly maintenance would be \$71,100 over 5 years (not including yearly calibrations or repairs).
- D) ISCO Ultrasonic purchase with service included and access to flow data through a basic website, including installation, start-up and service over a 5-year period comes to a total cost of \$49,347 over 5 years. WPCA owns the equipment and regular monthly visits to clean the flumes and calibrate both meters is included. Repairs after the 1 year warranty period would not be included.

The board compares the various options in terms of projected costs and possible liabilities, in addition to the probability that sometime within the next 5 years, Dave Wilson may no longer be in the business of flume cleaning and downloading/reporting data. Mr. Gelormino mentions that he was told that ISCO pricing will experience a 7-10% increase after February 1st. Chairman Rinaldi states that spending \$50,000 over a 5-year period is an increase of about \$10,000 over those 5 years, since the maintenance of the meters would cost \$40,000 either way. This increase in cost translates to less than \$10 per year per sewer user.

Motion Mr. Janco, second Mr. Gelormino that WPCA choose option D, purchase of two new ISCO Ultrasonic meters, their installation and start-up, and including a 5-year service contract for those meters. The motion passes unanimously.

Mr. Gelormino is to request inclusion of an annual visit to the existing ISCO meter installed in the Sunset Ridge development. This additional meter does not yet see enough flow to warrant monthly flow data reporting, flume cleaning or yearly calibration. Dave Wilson has been including an annual check to this meter when performing annual calibrations of the other two meters.

Mr. Gelormino exits at 6:33 p.m.

4. Bills.

Motion Mr. Souchuns, second Mr. Janco to approve payment of the following bills. The motion passes unanimously.

Dave Wilson - monthly bills, November and December, total of \$1350

CL&P - monthly bills, \$12.56 for November and \$12.60 for December

Christine Neal, WPCA Clerk – 9.25 hours for November, 11.5 hours for December, reimbursement for gift to WPCA Treasurer Ellie Woike from WPCA in her retirement.

5. Any other business.

During this meeting, the board is informed that one of the WPCA CDs matures at the end of this month. Town/WPCA Treasurer Janet Russo requests decision from the board as to which CD option to choose when this CD matures. The options presented are a 5-year CD at about 1.81% or a 2-year CD at about 1.21%. Members discuss. **Motion** Mr. Souchuns, second Mr. Janco that the funds be moved to the 2 year CD at the stated 1.21% interest rate. The motion passes unanimously.

Clerk Mrs. Neal requests permission to discard old, blank WPCA forms of 3 different types that were used in the 1990's. There is no current or future use for these and so they will be discarded/ recycled.

Flow reports continue to indicate infiltration and inflow. It is suspected that additional illegal connections to the system continue to exist, resulting in higher flows during and after precipitation events.

Clerk Mrs. Neal explains that she was just informed of the deadline for submittal of the proposed FY14-15 budget for the Town. Mrs. Neal is to email the request to the Chairman. **Motion** Mr. Janco, second Mr. Souchuns that WPCA request a 10% increase in hours for the WPCA Clerk for administrative duties necessary in pursuing I/I issues. The motion passes unanimously.

6. Correspondence. Correspondence was reviewed and distributed. Flow reports will be emailed to members.

7. Adjourn. **Motion** Mr. Souchuns, second Mr. Roberts at 6:55 p.m. to adjourn, passing unanimously.

Respectfully submitted,



Christine Neal
WPCA Clerk

WPCA January 7, 2014

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RECEIVED FOR RECORD AT HARWINTON CT
ON 1-8-14 AT 2:35 pm
ATTEST NANCY E. ELDRIDGE TOWN CLERK