

HARWINTON WPCA MEETING

Tuesday, May 13, 2014, Town Hall, 6:00 p.m.

Present: Joe Rinaldi, Mark Gelormino, Chris Janco, Rob Rubbo.

Absent: John Souchuns, Gil Roberts, Jim Clavette.

1. Open meeting – establish quorum.

Chairman Rinaldo opens the meeting at 6:13 pm with members present being seated and a quorum established.

2. Approve minutes of previous meetings: 1/9/14, 4/8/14.

Motion Mr. Janco, second Mr. Gelormino to table approval of 1/9/14 minutes until such time as the 3 members present at that meeting are all present in order to vote. **Motion** Mr. Rubbo, second Mr. Gelormino to approve the 4/8/14 meeting minutes as submitted, passing unanimously.

3. Elections and Appointments.

Motion Mr. Gelormino, second Mr. Rubbo to re-appoint Christine Neal as WPCA Clerk and Atty. Michael Rybak as WPCA Attorney. Motion passes unanimously. It is noted that Treasurer and Collector of Fees were re-appointed at the April meeting. **Motion** Mr. Gelormino, second Mr. Rubbo to table the elections of WPCA officers and inspector to the next meeting, June 10, 2014. The motion passes unanimously.

4. Bills.

Motion Mr. Gelormino, second Mr. Janco to approve payment of the following bills, passing unanimously.

Dave Wilson - monthly bill for April, \$675 CL&P - April bill, \$13.34

Clerk Christine Neal - April and first part of May, totaling 22 hours.

5. Meter replacement: Scoville Hill Road and Clearview Avenue.

Members review and discuss the May 13th quote from the contractor outlining scope of work and costs for the work to install the two meters (ISCO ultrasonics to be owned by WPCA) and provide monthly service, maintenance and reporting, for a contract period of 5 years. Mr. Gelormino is to update Ray Drew and Dave Wilson on the plans for installation. Mr. Gelormino is to inquire about the flumes and ask Mr. Wilson about meter parts and software owned by WPCA.

Motion Mr. Janco, second Mr. Rubbo to authorize Mr. Gelormino to act as agent of the WPCA for the installation of the two meters and initiation of the contract. The motion passes unanimously.

6. Operations/Maintenance of new meters including reporting of flows and billing. (See Agenda Item #5.)

7. Budget.

Motion Mr. Gelormino, second Mr. Rubbo to adopt the proposed budget for fiscal year 2014-2015 with the same values as that adopted for 2013-2014 with the exception of a reduction in hook up (connection) fees from \$1500 to \$1000. The motion passes unanimously.

8. Letter to sewer users.

The letter is to be included with the sewer bills being sent out in June which indicates future increase to the sewer user fee will be necessary due to cost of bonding for upgrades at the Torrington plant.

9. Annual Report to Torrington regarding number of sewer users.

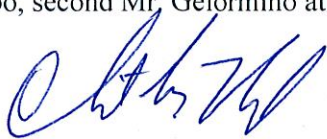
Draft submitted by Clerk Neal was approved for submittal to Torrington WPCA, 231 connections.

10. Any other business. There was none.

11. Correspondence. Correspondence was reviewed and distributed.

12. Adjourn. Motion Mr. Rubbo, second Mr. Gelormino at 7:32 p.m. to adjourn, passing unanimously.

Respectfully submitted,
Christine Neal, WPCA Clerk



RECEIVED FOR RECORD AT HARWINTON CT
ON 5-19-2014 AT 3:58 PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK