

HARWINTON WPCA MEETING

Tuesday, March 13, 2012, Town Hall, 6:00 p.m.

Present: Michael Criss, Salvatore Bonola, Joe Rinaldi, Gilbert Roberts.

Absent: John Souchuns, Chris Janco, Bob McCuin.

1. Open meeting – establish quorum.

Chairman Criss opens the meeting at 6:13 p.m. All regular members present are seated and alternate Mr. Roberts, with a quorum established. WPCA Treasurer Ellie Woike is in attendance.

2. Approve minutes of previous meetings: 12/9/11 special meeting and 1/10/12 meeting.

Motion Mr. Bonola, second Mr. Rinaldi to approve both the 12/9/11 and 1/10/12 meeting minutes as submitted, passing unanimously.

3. Bills.

Motion Mr. Roberts, second Mr. Bonola to approve the following bills for payment, passing unanimously.

Dave Wilson - \$650 for each month – January and February 2012.

CL&P - \$14 for each month – January and February 2012.

Christine Neal, WPCA Clerk – 8.5 hours total for January and February 2012 and 4.75 hours for the first two weeks of March 2012.

4. Delinquent accounts.

WPCA Collector of fees Beth Hamel has provided a Delinquent Report, with 21 accounts remaining delinquent for a total of \$4517 and demand letters and intents to lien being mailed to property owners. A payment of \$200 was received towards the \$601 due on account of Ms. Hogan, 119 Bogue Road. Payment of many of the delinquent accounts from the banks holding the mortgages on these properties is expected within the next month.

5. Budget.

WPCA Budget FY12-13: Chairman Criss explains that he will be applying for a grant for replacement of both the Scoville Hill and Clearview Avenue meters, with a submission deadline of the end of June 2012. He indicates that he has asked for meter specifications from CT Assoc. of WPCA's (CAWPCA). Chairman Criss provides copies of a proposed budget for review by the board. Mr. Bonola requests direction from Mr. Criss in the form of a timetable showing prudent actions recommended for the WPCA for the cases of being awarded the grant money and for not receiving the funds. **Motion** Mr. Bonola, second Mr. Rinaldi to approve the proposed budget with no increase to the sewer user fee for the upcoming billing cycle. The motion passes unanimously.

WPCA's portion of the Town Budget FY12-13: Chairman Criss indicates that he submitted the proposed budget, with the only change being a decrease in the line item 'Forms and Printing' down from \$250 to \$100 for a total budget of \$1900.

6. Recommendation of members to WPCA.

Chairman Criss explains that he will be resigning from the WPCA, due to time constraints, effective at the time of the Annual Town Meeting. Mr. Criss indicates that he will continue with his position on the CAWPCA board and will remain available to Harwinton WPCA for guidance. He offers that he knows of two owners of property on the sewer line in Harwinton who may be interested in serving on the board. He explains that alternate WPCA member Bob McCuin has indicated his intent to resign from

his position. Chairman Criss expresses that he would be in favor of Sal Bonola's appointment as WPCA Chairman and Joe Rinaldi as WPCA Vice Chairman, with all board members in agreement with the proposal.

7. Any other business.

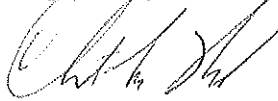
Chairman Criss recommends to the board that moving forward, the agreement with the City of Torrington regarding units within the Sunset Ridge development off of Mountain View Drive, be renegotiated from a base flow rate per unit to a flow meter reading basis.

8. Correspondence.

Correspondence was reviewed and distributed including monthly flow reports. Mr. Roberts will be asking WPCA Engineer Dave Wilson to provide a 24-hour flow period report showing typical hourly flow fluctuations.

9. Adjourn. Motion Mr. Rinaldi, second Mr. Bonola at 6:50 p.m. to adjourn, passing unanimously.

Respectfully submitted,



Christine Neal
WPCA Clerk

RECEIVED FOR RECORD AT HARWINTON, CT
ON 3-20-12 AT 1:30pm
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK