

## HARWINTON WPCA REGULAR MEETING

Tuesday, April 12, 2016

Town Hall, 7:00 p.m.

Present: Gil Roberts, Jim Clavette, Chris Janco, Glenn McGrane

Absent: Joe Rinaldi and Rob Rubbo

### 1. Open Meeting-establish quorum

Chairman Gil Roberts opens the meeting at 7:03 pm with members Gil Roberts, Jim Clavette, Chris Janco and Glenn McGrane being seated and a quorum established. WPCA Clerk Janelle Nadeau is present. Proceedings are audio recorded.

### 2. Election appointments

A. Chairman Gil Roberts will be resigning as Chairman effective June 30, 2016.

Jim Clavette was nominated as Chairman.

**Motion by** Glenn McGrane second by Chris Janco, passing unanimously.

B. Glenn McGrane was nominated as Vice Chairman

**Motion by** Jim Clavette, second by Chris Janco, passing unanimously.

C. Clerk to be appointed by the Town of Harwinton

**Motion by** Chris Janco, second by Jim Clavette

D. Chris Janco was nominated as Secretary

**Motion by** Jim Clavette, second by Glenn McGrane

E. Auditor to be appointed by Town

F. Town attorney, as appointed by Town

### 3. Approve meeting minutes of previous meetings-01/19/16-Public Hearing & Regular Meeting and Regular Meeting from 03/8/16

**Motion by** Chris Janco, second by Jim Clavette to pass meeting minutes from 01/19/16 Public Hearing and Regular Meeting and Regular Meeting from 03/8/19, passing unanimously.

### 4. Bills

**Motion by** Chris Janco, second by Jim Clavette to approve payment of the following bills, passing unanimously.

EST- March \$635,

Eversource- None.

Janelle Nadeau. WPCA-approximately 7.75 hours from 02/20/16-03-30/2016, which has already been paid by Mel.

**Motion by** Jim Clavette, second Chris Janco, passing unanimously.

### 5. EST Flow Reports

Reviewed flow reports from EST, Clearview Avenue and Scoville Hill Rd, high flow rates in these areas.

**6. Easements**

There are easements in the areas of Charlton Rd and Scoville Hill Rd-Gil spoke to John Fredsall regarding the easements.

**7. Operations Manual Review**

The WPCA Clerk has been working on a manual for WPCA members. It will include the statutes, regulations, City of Torrington Contract and Tickler file. Once completed, it will be burned to a disc for the members. Gil Roberts will take care of updating the manual even after his resignation.

**8. Old business-cd rate change**

Rate increased on the cd that matured on 3/31/16, it has been extended to a 2 year term at the higher rate.

**9. Correspondence-WPCA dinner held at Aquaturf for all WPCA's in the state.**

**10. Adjourn**

**Motion** by Chris Janco, second Jim. Clavette at 7:32 pm to adjourn. The motion passes unanimously.

Respectfully submitted,

Janelle R. Nadeau  
WPCA Clerk

RECEIVED FOR RECORD AT HARWINTON CT  
ON 04/14/16 AT 12:15 PM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK