

HARWINTON WPCA REGULAR MEETING
Tuesday, January 14, 2020 7:00pm

A meeting of the WPCA Board was held on Tuesday, January 14, 2020 in East Conference Room.

Members present:– Glenn McGrane, Laurie Mosley, Gene Daily, Sal Bonola, Chris Janco. and Public Works Supervisor Dave Bousquet.

Excused- Dennis Baerny

Call to Order

Motion was made by Mr. Daily to have Ms. Mosley be the acting Chairperson. Mr. Bonola seconded. All in favor; Motion carries. Ms. Mosley called the meeting to order at 6:30 pm. Ms. Mosley made a motion to seat Mr. Bonola as a voting member. Mr. Daily seconded. All in favor; Motion carries.

Public Participation

None at this time.

Approval of Minutes from Previous Meeting

Mr. Daily made a motion to approve the minutes from the previous meeting with the amendment that Sal Bonola was present at the last meeting and was a voting member. Mr. McGrane seconded. All in favor; Motion carries.

Monthly Financial Report

The Executive Assistant shared the most current Financial Report from the Treasurer including the updated new format of the budget. Mr. Bonola approved the Monthly Report as presented with improvements to be made that were discussed. Ms. Mosley seconded. All in favor; Motion carries.

New Business:

- Ms. Mosley shared that she and the WPCA Executive Assistant looked through the old WPCA files. Minutes from 2014 - 2015 were found that approved Torrington had done the CCTV testing. There is no report or anything to follow up or back up those minutes. Dave Bousquet will contact Torrington WPCA and follow up on whether this occurred or not. Torrington can be used for videotaping the lines or we can hire out to someone else to look at the lines.

Old Business

Budget Letter – Ms. Mosley reiterated that Mr. Baerny is going to meet with Mr. Criss to go over the budget.

Update on EST Contract & Bids – Discussion ensued about EST. Ms. Mosley updated that we have received the keys for the meters. Ms. Mosley, the Highway Supervisor and

the NIC representative Carlo Marchi went to check out the meters. They were able to access each meter and took information on the software. We did learn that each of the meters have a phone number given to them by Verizon to receive the flow information.

Flow Reports – The Executive Assistant reported that the outstanding invoices have been paid and the current flow report has been received.

Insurance – The Executive Assistant shared with the Board that she reached out to CIRMA and will follow up to find out they need from us in order for us to have Environmental/Supplemental Insurance.

Correspondence – Monthly bills were viewed and discussed. Mr. Bonola made a motion to approve the bills as presented. Mr. Janco seconded. All in favor; Motion carries.

Executive Session – IMA – Negotiations with EST – Mr. Daily made a motion to go into Executive Session at 7:35 pm. Mr. McGrane seconded. All in favor; Motion carries. Mr. Janco made a motion to come out of Executive Session. Mr. Bonola seconded. All in favor; Motion carries. Discussion ensued. No action taken.

Call for Adjournment – Mr. Bonola made a motion to adjourn the meeting at 7:58 pm. Mr. McGrane seconded. All in favor. Motion carries.

Minutes submitted by WPCA Executive Assistant: Jen Bucci

RECEIVED FOR RECORD AT HARWINTON CT
ON 1-21-20 AT 8:30am
ATTEST TOWN CLERK

James F. Brien