

HARWINTON WPCA MEETING

Tuesday, June 12, 2012, Town Hall, 6:00 p.m.

Present: Salvatore Bonola, John Souchuns, Mark Gelormino.

Absent: Chris Janco, Joe Rinaldi, Gilbert Roberts, Bob McCuin.

1. Open meeting – establish quorum.

Clerk Mrs. Neal notes the names of members in attendance at 6:07 p.m. for the record. Chairman Bonola opens the meeting with all regular members present and a quorum established.

Motion Mr. Souchuns, second Mr. Gelormino to discuss agenda item #11, 'Any other Business', at this time. Motion passes unanimously.

Any other Business.

WPCA Treasurer:

Chairman Bonola recognizes WPCA Treasurer Ellie Woike in attendance. Ms. Woike presents an updated report (YTD as of June 11, 2012) of combined accounts which delineates additions, deletions and balances. **Motion** Mr. Gelormino, second Mr. Souchuns to formally grant authority to the WPCA Treasurer to pay the following two standard bills on a monthly basis: (1) to Engineer Dave Wilson for monthly flow reports and meter maintenance and (2) to CL&P for electricity used at the meters. This authority allows for payment without specific motion to do so at monthly meetings of the board as long as the bill for Dave Wilson does not deviate from the amount agreed upon by contract and the amount for CL&P does not deviate more than 20% from the average expected charge. In either of these cases, the bill will be presented to the board for authorization of payment before being paid. The motion passes unanimously.

2. Approve minutes of previous meeting: 5/9/12 meeting.

Motion Mr. Gelormino, second Mr. Souchuns to approve the 5/9/12 meeting minutes as submitted, passing unanimously.

3. Flow reports.

Motion Mr. Souchuns, second Mr. Gelormino to accept the May flow reports as submitted, passing unanimously.

4. Collector's Report.

Collector's report of delinquent accounts shows two accounts with the Marshall, each at \$266, and a third account with a lien at \$236. The annual billing cycle begins anew next month. The report is accompanied by correspondence addressed under 'Bills' below. **Motion** Mr. Gelormino, second Mr. Souchuns to place the report on file, passing unanimously.

5. Treasurer's Report.

This item was also addressed under 'Any other Business'. **Motion** Mr. Gelormino, second Mr. Souchuns to place the Treasurer's Report on file, passing unanimously.

6. Bills.

Motion Mr. Gelormino, second Mr. Souchuns to approve the following bills for payment, passing unanimously.

WPCA Collector of Fees - \$125 for Quality Data Systems to print the sewer use bills.

Christine Neal, WPCA Clerk – 2.25 hours total for May 2012.

7. Update Contract for Engineering Services.

This item is tabled to the next meeting to allow members time to review the submitted contract.

8. Sewer Insurance.

Members have reviewed the proposal from Utility Service Partners Private Label, Inc., d/b/a Service Line Warranties of America, for the offer of Warranty to residents and the proposal of 'Home Service Contract' with residents to cover service, repair or replacement of underground sewer line serving a home that fails due to normal wear and tear. The Home Service Contract runs from the utility's main sewer line to the internal point of entry into the home. The contract is limited to \$4000 per occurrence plus an additional \$4000 for public street cutting, if necessary. Coverage does not include damage related to the backup of sewers and drains caused by the utility's main sewer line nor does it cover damage to the line caused by the homeowner, a third party, natural disasters, acts of God, or any insurable causes. This 'Service Program' would be offered directly by the aforementioned company to homeowners on the sewer line. The board would provide a copy of sewer users to the company for marketing purposes. **Motion** Mr. Souchuns, second Mr. Gelormino to move forward with the offer, with the amendment that the 10 % license fee identified in the marketing agreement will accrue to a 10% reduction in premiums to the policy holder. The motion passes unanimously.

Clerk Mrs. Neal exits at 6:38 p.m., with Mr. Souchuns continuing with notes taking for minutes.

9. Meters – current condition of meter stations and possible replacement of meters.

The board is in agreement with moving forward in replacing the two meters. Members discuss the cost of the Wright-Pierce proposal. Mr. Gelormino offers to spec. out the meters, obtain at least two quotes in replacing the meters and report back to the board. He will contact Ray Drew, Torrington WPCA, and Dave Wilson, WPCA Engineer. **Motion** Mr. Gelormino, second Mr. Souchuns that WPCA allow First Selectman Mike Criss to pursue grant money for meter project, passing unanimously. **Motion** Mr. Souchuns, second Mr. Bonola to grant permission to Mr. Gelormino to spec. out the meters and obtain quotes, passing unanimously. **Motion** Mr. Gelormino, second Mr. Souchuns to place the Wright-Pierce proposal on file, passing unanimously.

10. Informational letter to sewer users.

Motion Mr. Gelormino, second Mr. Souchuns to table discussion to the next meeting, passing unanimously.

11. Any other business. (see above as well)

Members briefly discuss Wright-Pierce's report on illegal connections and moving forward with enforcement. This item will be placed on next meeting's agenda.

12. Correspondence.

Correspondence was reviewed and distributed.

13. Adjourn.

Motion Mr. Gelormino, second Mr. Souchuns at 6:56 p.m. to adjourn, passing unanimously.

Respectfully submitted,

Christine Neal
WPCA Clerk

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TOWN CLERK