

HARWINTON WPCA SPECIAL MEETING
Tuesday, September 10, 2019 7:00pm

A meeting of the WPCA Board was held on Tuesday, September 10, 2019 in East Conference Room.

Members present: Dennis Baerny, Glenn McGrane, Gene Daily, Laurie Mosley (excused absence), Chris Janco (arrived late)

Call to Order

Mr. Baerny called the meeting to order at 6:30 pm.

Approval of Minutes from last Meeting

Mr. Bonola made a motion to approve the minutes from the last meeting. Mr. McGrane seconded. All in favor; Motion carries.

Monthly Financial Report

The Executive Assistant shared the most current Financial Report from the Treasurer including the updated dollar amounts of the CDs with accrued interest. Discussion ensued. Mr. Bonola made a motion to accept the most current Financial Report. Mr. McGrane seconded. All in favor; Motion carries. Mr. Bonola made a motion to have the Monthly Financial Report, Minutes from the previous meeting and the Agenda delivered to all Board Members the Friday before the scheduled meeting. Mr. McGrane seconded. All in favor; Motion carries.

New Business:

Flow Reports – The Board discussed the most recent Flow Report. Mr. Bonola made a motion to forward the Flow Monitoring Report indicating the specific addresses that need lines unplugged and cleaned out to the Highway Supervisor. Mr. McGrane seconded. All in favor; Motion carries.

CD to Mature – Discussion ensued regarding the CD that will be maturing in October. Mr. Bonola made a motion for the Treasurer to roll the matured amount into another twenty-four (24) month CD. Mr. McGrane seconded. All in favor; Motion carries. Mr. Bonola made a motion to add \$50,000 to the CD totaling the amount to be rolled to approximately total \$300,000. Mr. McGrane seconded. All in favor; Motion carries.

Old Business

Bumper Brook Update – Mr. Bonola made a motion to approve the extension of the Harwinton sewer system from the Bumper Brook Estates LLC property on Twenty Four Bumper Road to the point of connection to the Torrington sewer system at the intersection of Perkins Street and Andrews Street. Mr. McGrane seconded. All in favor; Motion carries. Mr. Bonola made a motion to authorize the construction of the sewer pipes and system shown on a plan entitled: Site Utilities Plan Bumper Brook Estates Twenty Four Bumper Road Harwinton, CT Date: February 20, 2018 Scale 1"= 30' Sheet No.:U.R.R.

Hiltbrand Engineers and Surveyers Revision Date: 03/19/18 City of Torrington Engineer's Comments 07/10/18 Town of Harwinton Engineers Comments 9/17/18 Town of Harwinton Engineers Comments 10/17/18 Town of Harwinton Comments 11/05/18 Town of Harwinton Engineers Comments 3/11/19 Town of Harwinton Comments 04/18/19 Town of Harwinton Engineers Comments." Mr. McGrane seconded. All in favor; Motion carries.

12 Neidt Road – Mr. Baerny met with the City of Torrington regarding the most recent connection fee paid to the Harwinton WPCA. After reviewing that the connection is in Torrington, Harwinton WPCA will make a payment of \$3,500 to the Torrington WPCA for the 12 Neidt Road connection.

Town of Harwinton's Sewer Usage Charge – Mr. Bonola made a motion make one payment to the City of Torrington for the combined total of \$29,380.95: Payment includes the Town of Harwinton's Sewer Usage Charge of \$25,880.95 and the 12 Neidt Connection Fee of \$3,500. Mr. McGrane seconded. All in favor; Motion carries.

Update on EST Contract & Bids – EST was asked to attend this meeting to answer questions the Board has regarding the contract. EST was unable to attend. Ms. Mosley is in the process of researching other flow metering companies to contract with. Once the research is completed we will move forward with getting bids.

IMA contract with Torrington – Atty Rybak sent the first draft of Torrington's IMA for Harwinton. The Board Members were all given a copy of the draft for review along with the expired contract for comparison.

Policy & Procedure for Sewer Applications, Sewer Connections and Sewer Usage Fee Collections – Mr. Bonola made a motion to accept the revision made to the Policy & Procedure. Mr. McGrane seconded. All in favor; Motion carries.

Correspondence – Monthly bills were viewed and discussed.

Executive Session – Contract Updates – Mr. Bonola made a motion to go into Executive Session at 6:55pm. Mr. McGrane seconded. All in favor; Motion carries. Mr. Bonola made a motion to come out of Executive Session at 7:39pm. Mr. McGrane seconded. All in favor; Motion carries. Mr. Bonola made a motion to rewrite page 47 Class 2 & 3 of the WPCA Regulations to reflect a 25% increase of \$1.51/1000. Mr. McGrane seconded. All in favor; Motion carries.

Call for Adjournment – Mr. McGrane made a motion to adjourn the meeting at 7:40 pm. Mr. Bonola seconded. All in favor. Motion carries.

Minutes submitted by WPCA Executive Assistant: Jen Bucci

RECEIVED FOR RECORD AT HARWINTON CT
ON 9-12-19 AT 1:00pm
ATTEST TOWN CLERK
Jane J. Baerny