

HARWINTON WPCA MEETING

Tuesday, June 28, 2011, Town Hall, 6:00 p.m.

Present: Chairman Michael Criss, John Souchuns, Salvatore Bonola, Joe Rinaldi, Gilbert Roberts.
Absent: Chris Janco, Bob McCuin.

1. Open meeting – establish quorum.

Chairman Criss opens the meeting at 6:27 p.m.

All regular members present are seated and alternate Gil Roberts, with a quorum established.

2. Approve minutes of previous meeting: 5/19/11.

Motion Mr. Bonola, second Mr. Rinaldi to approve the May 19, 2011, meeting minutes as submitted, passing unanimously.

3. Bills.

Mrs. Neal is to request budget back-up from Torrington for the treatment bill. **Motion** Mr. Souchuns, second Mr. Rinaldi to approve the following bills for payment, passing unanimously.

Dave Wilson: \$630 for May.

CL&P – about \$14 for May.

Teledyne ISCO - \$181.50 for 24 printer paper rolls for two meters (Scoville & Clearview) for the year.

Christine Neal, WPCA Clerk: 34.75 hours total for month of May and June 2nd, 2011.

4. Contract FY11-12 for Dave Wilson, PE.

Members discuss the need for and maintenance of new meters to be purchased at some point in the near future and possible grant(s) from the state. Email correspondence from Dave Wilson, which includes specifics concerning his need for new equipment for confined space entry, is discussed. **Motion** Mr. Souchuns, second Mr. Rinaldi to authorize Mr. Wilson to perform the meter calibrations and July's monthly maintenance on the meters according to this past fiscal year's contract, with the rate for calibration the same as last year and the monthly maintenance at the newly quoted rate of \$660 (an increase of \$30 over last year's rate) and to ask Mr. Wilson to attend the August meeting to discuss options regarding his services over the next fiscal year. The motion passes unanimously.

5. Delinquent Accounts – Collector's Report. Report of delinquent accounts is reviewed.

6. WPCA Budget: proposed Budget for FY11-12, Treasurer's Report of Accounts.

Motion Mr. Rinaldi, second Mr. Souchuns to table finalizing of the budget to a special meeting to be held in August, specific date to be set at the July meeting, passing unanimously.

7. Sewer Use Rules and Regulations.

Members refer to latest draft of the Rules & Regulations.

Motion Mr. Rinaldi, second Mr. Roberts to set a special meeting for July 26, 2011, 6:00 p.m., to finalize the Sewer Use Rules and Regulations. The motion passes unanimously.

8. Correspondence.

Correspondence to WPCA is reviewed and distributed. Draft informational correspondence from the WPCA to sewer users is reviewed. Mr. Rinaldi to provide further help in finalizing the letter, with Chairman Criss providing final draft to Mrs. Neal for mailing to all sewer users.

9. Adjourn. Motion Mr. Roberts, second Mr. Rinaldi at 7:17 p.m. to adjourn, passing unanimously.

Respectfully submitted, Christine Neal, WPCA Clerk