

HARWINTON WPCA SPECIAL MEETING

Tuesday, June 17, 2014, Town Hall, 6:00 p.m.

Present: Mark Gelormino, Chris Janco, John Souchuns, Gil Roberts, Jim Clavette.

Absent: Joe Rinaldi, Rob Rubbo.

1. Open meeting – establish quorum.

Acting Chairman Gelormino opens the meeting at 6:01 pm with members present being seated and a quorum established.

2. Approve minutes of previous meetings: 1/9/14, 5/13/14.

Motion Mr. Roberts, second Mr. Janco to table approval of both the 1/9/14 and 5/13/14 meeting minutes until such time as the members present at each of those meetings are present in order to vote. The motion passes unanimously.

3. Elections and Appointments.

Motion Mr. Roberts, second Mr. Souchuns to nominate Mark Gelormino as Chairman. There are no other nominations for Chairman. **Motion** Mr. Souchuns, second Mr. Roberts to close nominations. It is a unanimous vote of the board to elect Mr. Gelormino as Chairman.

Motion Mr. Gelormino, second Mr. Souchuns to nominate Joe Rinaldi as Vice Chairman. There are no other nominations for Vice Chairman. **Motion** Mr. Souchuns, second Mr. Roberts to close the nominations. It is a unanimous vote of the board to elect Mr. Rinaldi as Vice Chairman.

Motion Mr. Gelormino, second Mr. Roberts to nominate Chris Janco as Secretary. There are no other nominations for Secretary. **Motion** Mr. Gelormino, second Mr. Roberts to close the nominations. It is a unanimous vote of the board to elect Mr. Janco as Secretary.

Motion Mr. Gelormino, second Mr. Souchuns to nominate Gil Roberts as Inspector. Jim Clavette expresses interest in also being an inspector. Mr. Clavette is to accompany Mr. Roberts on inspections to learn what is required. **Motion** Mr. Souchuns, second Mr. Roberts to close the nominations. It is a unanimous vote of the board to elect Mr. Roberts as Inspector.

4. Bills.

Motion Mr. Janco, second Mr. Clavette to approve payment of the following bills, passing unanimously.

CL&P – May bill, \$13.34

Clerk Christine Neal – 2.5 hours.

EST – \$12,447 - cost of two new ISCO ultrasonic meters and their installation on May 28, 2014, one on Clearview Avenue and one on Scoville Hill Road (flumes not altered)

5. Meter replacement: Scoville Hill Road and Clearview Avenue.

Mr. Gelormino was present for the installations on May 28th along with Torrington WPCA Administrator Ray Drew and WPCA Engineer Dave Wilson. The flumes remain the same as before the installation. The meters were offline for about 1.5 hours. Keys and manuals for the meters and transducers are to be stored with the WPCA files, with a set also kept with a WPCA member to provide access when the Town Hall is closed. Currently this second set resides with Mr. Gelormino. EST will zero the meters on or about July 1st with Mr. Gelormino present. Members come to consensus regarding password access to flow information. Members review flow data in graph form for the time frame since the installation.

6. Correspondence. Correspondence was reviewed and distributed.

7. Adjourn. Motion Mr. Janco, second Mr. Roberts at 6:43 p.m. to adjourn, passing unanimously.

Respectfully submitted,

Christine Neal, WPCA Clerk

RECEIVED FOR RECORD AT HARWINTON CT
ON 6-25-2014 AT 2:15 PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK