

HARWINTON WPCA SPECIAL MEETING
Thursday, September 14, 2015
Town Hall, 7:00 p.m.

Present: Gil Roberts, Sal Falzone, Jim Clavette.
Absent: Chris Janco, Joe Rinaldi, Rob Rubbo.

1. Open meeting – establish quorum.

Chairman Gil Roberts opens the meeting at 7:00 pm with members Gil Roberts, Sal Falzone and Jim Clavette being seated and a quorum established.

2. Appointment to vacant position on the board.

Newly appointed member Glenn McGrane is present, but as a member of the public only since not yet sworn in. Mr. Clavette **motions** to approve the appointment by the Board of Selectmen to fill the vacant alternate member position (expiring at the next annual Town meeting). The motion is seconded by Mr. Falzone and passes unanimously.

3. Elections and Appointments.

Motion Mr. Clavette, second Mr. Falzone to nominate Gil Roberts as Chairman. There are no other nominations for chairman and Mr. Roberts accepts (on a temporary basis).

Motion Mr. Clavette, second Mr. Roberts to nominate Sal Falzone as Vice Chairman. There are no other nominations for Vice Chairman and Sal Falzone accepts.

Motion Mr. Falzone, second Mr. Clavette that Town Treasurer Janet Russo continue as WPCA Treasurer, Gil Roberts continue as Sewer Inspector, Town Tax Collector Beth Hamel continue as WPCA Fees Collector, Town Attorney Mike Rybak continue as WPCA Attorney, Christine Neal continue as WPCA Clerk (until a replacement can be found for the clerk position) and filling of WPCA Secretary position be tabled. There are no other nominations to these positions. It is a unanimous vote to elect/appoint to these positions as stated.

Motion Mr. Clavette, second Mr. Falzone that Chairman Gil Roberts notify member Chris Janco that if he is unable to attend the next WPCA meeting he will be asked to resign from his position due to continued meeting absences. The motion passes unanimously.

4. Approve minutes of previous meeting: 7/14/15.

Motion Mr. Falzone, second Mr. Clavette to approve the 7/14/15 meeting minutes as submitted, passing unanimously.

5. 2016 Meeting Schedule (and meeting time for remainder 2015).

Motion Mr. Falzone, second Mr. Clavette to approve the 2016 meeting schedule as drafted by Clerk Neal as well as the meeting time change for the remainder of 2015 from 6:00 pm to 7:00 pm. The motion passes unanimously.

6. Bills.

Motion Mr. Falzone, second Mr. Clavette to approve payment of the following bills, passing unanimously.

Eversource – electric bill for July and August at \$13.91 each month.

City of Torrington - \$32, 590.80 for Harwinton's share of operation and maintenance costs for sewage treatment, fiscal year 2014-2015.

Two months of meter maintenance are due to EST Associates. **Motion** Mr. Clavette, second Mr. Falzone to postpone payment to EST until discs of flow values are received. The motion passes unanimously.

Motion Mr. Clavette, second Mr. Falzone that the appointed WPCA chairman (currently Mr. Roberts) have authority to sign for the payment of regular monthly bills of electricity (Eversource) and maintenance and flow reporting (EST Associates). All bills will continue to be brought to the board for motion to approve, but electricity and monthly maintenance will not require board vote before being paid. The motion passes unanimously.

7. 2015-2016 WPCA Budget and Sewer User Fee.

Members agree that quarterly reports on the status of WPCA budget line items shall be requested for review at WPCA meetings and that the sewer user fee be discussed each year earlier than April to allow time for public hearing (if there is to be a proposed increase). **Motion** Mr. Clavette, second Mr. Falzone to approve the amended proposed 2015-2016 WPCA budget as discussed this evening. The motion passes unanimously.

8. Correspondence.

Correspondence was reviewed and distributed.

9. Adjourn.

Motion Mr. Clavette, second Mr. Falzone at 8:26 p.m. to adjourn. The motion passes unanimously.

Respectfully submitted,

Christine Neal
WPCA Clerk

RECEIVED FOR RECORD AT HARWINTON CT
ON 09/28/15 AT 8:30AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK