

HARWINTON WPCA SPECIAL MEETING

Tuesday, June 27, 2017

Town Hall - 7:00 PM

Present: Dennis Baerny, Glenn McGrane, Gil Roberts, Gene Daily

Absent: Chris Janco, James Clavette

**1. Open Meeting – establish quorum**

WPCA Chairman Dennis Baerny opens the meeting at 7:05 p.m. with members seated and a quorum established.

**2. Approve minutes of previous meeting – 5-9-17**

- **Motion** made by Glenn McGrane to approve minutes, seconded by Gene Daily with all in favor.

**3. Report number of new sewer connections to Torrington**

- WPCA requires an annual report of the locations of new connections for current fiscal year. Report to be compiled after June 30<sup>th</sup>.

**4. Bills**

- EST - \$615 for May, 2017; Marshall's fee - \$48.19 for outstanding user fees collected; WPCA clerk's timesheet for 17 hours; W.B. Mason – \$89.94 supplies; envelopes for mailing sewer user bills \$9.56.
- **Motion** made by Glenn McGrane to pay all bills as presented. Seconded by Gene Daily with all in favor.

**5. Budget / Account Balances**

- The 2013-2014 through 2016-2017 budget was circulated for review.
- Proposed 2017-2018 budget pending further discussion.
- Account balances reflect interest earned since the last quarterly report was generated.

**6. Tax Collector user fee revenues May, 2017**

- As of 5/31/17 the uncollected user fee balance was \$1,418.75.

**7. RFQ – Camera Work**

- RFQ for the camera work recommended by Wright-Pearce is being prepared. To be discussed at next meeting

**8. Adjourn**

- **Motion** made by Glenn McGrane to adjourn at 7:40 seconded by Gene Daily with all in favor.

Prepared and submitted by: Diane Becker, WPCA Clerk

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Date