

## **HARWINTON WPCA SPECIAL MEETING**

**Tuesday, June 12, 2018**

**Town Hall, 7:00 p.m.**

**Present:** Dennis Baerny, Glenn McGrane, Gene Daily, Chris Janco, Bill Tracy, Bill Gilbert  
WPCA Clerk Cassandra DePaolo is also present recording the meeting.

**Absent:** James Clavette,

### **1. Open Meeting-establish quorum**

WPCA Chairman Dennis Baerny opens the meeting at 7:05 p.m. with members being seated and a quorum is established.

### **2. Approval of May 8, 2018 Meeting**

**Motion** by Chris Janco to accept minutes as published, seconded by Glenn McGrane. All in favor.

### **3. Public Participation**

- Bill Gilbert attended meeting to have his Sewer Connection Permit Application approved. Still in need of some information from him.

### **4. Flow Reports**

- March and April Flow Reports were emailed to members, nothing unusual stood out.
- **Motion** by Chris Janco, seconded by Gene Daily. Motion carries.

### **5. Bumper Brook Properties Update**

- Bumper Book is still before the Wetlands committee. Waiting in a public hearing for zone change from Light Industrial to Residential.
- Bumper Brook Properties will be responsible for expanding map and the cost of a new meter. Cassandra will be contacting Wright-Pierce to confirm billing proposal of updating the sewer service area map from April 2017. Then they will go forward with surveying and updating map, Bumper Brook will cover the cost.
- **Motion** by Chris Janco, Seconded by Glenn McGrane, All in favor.

### **6. Meters**

- Will be contacting EST to get definitive date the contact expires as well and a maintenance schedule and checklist regarding the meters to ensure they are being read and reported correctly.
- Will be looking put contact out to bid prior to it expiring. Will need 3 bids to review.

### **7. Correspondence**

- Letter of Engagement from Sandra Welwood, LLC. Contract signed by Chairman.
- **Motion** by Gene Daily, seconded by Chris Janco. All in favor.

- Email from Beth Hamel in need of 2018-2019 rate for the upcoming billing cycle. The rate will be kept at the current rate of \$250 per hook up.

**8. Mailings**

- Flyer/Mailer designed for gaining interest in new board member should go to print and get mailed to all property owners on the sewer lines.
- **Motion** by Glenn McGrane, seconded to Gene Daily. All in favor to go to print.

**9. Adjournment**

- **Motion** by Chris Janco, seconded by Glenn McGrane.

Prepared and submitted by: Cassandra DePaolo, WPCA Clerk

Date 6/12/18

RECEIVED FOR RECORD AT HARWINTON CT  
ON 06/19/18 AT 10:05AM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK