

HARWINTON WPCA SPECIAL MEETING
Tuesday, August 20, 2019 7:00pm

A meeting of the WPCA Board was held on Tuesday, August 20, 2019 in East Conference Room.

Members present: Dennis Baerny, Glenn McGrane, Gene Daily, Laurie Mosley

Call to Order

Mr. Baerny called the meeting to order at 6:40 pm.

Approval of Minutes from last Meeting

Ms. Mosley made a motion to approve the minutes from the last meeting. Mr. McGrane seconded. All in favor; Motion carries.

Monthly Financial Report

The Executive Assistant shared the most current Financial Report from the Treasurer including the updated dollar amounts of the CDs with accrued interest. Discussion ensued. Ms. Mosley made a motion to accept the most current Financial Report. Mr. McGrane seconded. All in favor; Motion carries.

New Business:

WPCA Policy & Procedure regarding all WPCA payment processing – The Board was presented a WPCA Policy & Procedure for Sewer Applications, Sewer Connections and Sewer Usage fee Collections stating that all are to be facilitated through the WPCA Executive Assistant. Ms. Mosley made a motion to accept the above referenced Policy & Procedure as presented. Mr. McGrane seconded. All in favor; Motion carries.

Budget – Create an Equipment Maintenance line up to \$10,000 – Discussion ensued regarding adjusting the Budget by adding an Equipment Maintenance up to and not to exceed \$10,000. The Board discussed also adding another line up to and not to exceed \$5,000 for Public Works Maintenance. Mr. Daily made a motion to approve a total of \$15,000 to be transferred by the Treasurer from the WPCA Checking to the two (2) budget lines; \$10,000 to Equipment Maintenance, \$5,000 to Public Works. Mr. McGrane seconded. All in favor; Motion carries.

Appoint the Harwinton Public Works Dept. for maintenance of the Right of Ways– The Highway Supervisor, Dave Bousquet and the Board discussed the maintenance of the Right of Ways. Ms. Mosley made a motion to appoint the Harwinton Public Works Dept. for the maintenance of the Right of Ways. Mr. McGrane seconded. All in favor; Motion carries.

Appoint Wright-Pierce as WPCA Engineers for the next four (4) years – Discussion ensued regarding the WPCA having Wright-Pierce as the engineers. Mr. McGrane made a motion to appoint Wright-Pierce as WPCA Engineers for the next four (4) years. Mr. Daily seconded. All in favor; Motion carries.

FOIA the City of Torrington for the Clean Water Act Agreement – Mr. Baerny discussed having the Executive Assistant FOIA the City of Torrington for the Clean Water Act Agreement so that the Board knows the details of the act when the IMA by the City of Torrington is ready for review.

Old Business:

12 Neidt Road – Connection Payment with Torrington – Mr. Baerny is going to meet with the City of Torrington to review and discuss the connection fee.

Town of Harwinton's Sewer Usage Charge – The Torrington Annual Sewer Usage Charge Bill has been received and is being reviewed. The Board is going to table discussion of the bill until after Mr. Baerny meets with the City of Torrington regarding the most recent connection fee.

Bumper Brook Update – Mr. McGrane gave an update that the Bumper Brook Estate Project has been approved; he attended the Torrington meeting. The City of Torrington notified the WPCA of the approval.

Update on EST Contract & Bids – Discussion ensued about EST's willingness to work with the WPCA on contracted price as well as the contracted time table. Ms. Mosley is going to research other contractors. The Executive Assistant will invite EST to our September 10th meeting to determine if the Board needs to go out to bid.

Flow Reports – The Flow Reports were reviewed and discussed.

IMA contract with Torrington – Follow up with Atty. Rybak – After following up with Atty. Rybak, there has been no update from the original draft that was previously sent to him for review. Harwinton WPCA does not yet have a draft to review.

Correspondence – a letter from the Tax Office was received stating that 33 Silano Drive has been added to the 2017 Grand List from the CO date through June 30, 2019 and has also been added to the 2018 Grand List and that the bill was included in the bulk mailing on June 28th. Monthly bills were shared and discussed.

Executive Session – None at this time.

Call for Adjournment – Mr. McGrane made a motion to adjourn the meeting at 7:22 pm. Mr. Daily seconded. All in favor. Motion carries.

Minutes submitted by WPCA Executive Assistant: Jen Bucci

RECEIVED FOR RECORD AT HARWINTON CT

ON 8-27-19 AT 10:55am

ATTEST TOWN CLERK

Jeanette Bucci