

HARWINTON WPCA SPECIAL MEETING
Wednesday, May 13, 2020 3:30pm

A meeting of the WPCA Board was held on Wednesday, May 13, 2020 - Zoom Virtual Meeting.

Members present: Dennis Baerny, Glenn McGrane, Laurie Mosley

Public Participation: Dave Bousquet – Highway Supervisor

Call to Order

Ms. Mosley called the meeting to order at 3:41pm. All in favor; Motion carries.

Public Participation

The Highway Supervisor participated in Agenda topic discussions.

Approval of Minutes from Previous Meeting

Mr. Baerny made a motion to approve the minutes from the previous meeting. Mr. McGrane seconded. All in favor; Motion carries.

Monthly Financial Report

Mr. McGrane shared the Monthly Financial Report with the Board. Discussion ensued.

New Business:

- None at this time.

Old Business

Follow-up regarding taxes according to Executive Order 7I and 7S – The Executive Assistant shared the official letter from the Board of Selectman stating their unanimous approval for the no interest ninety (90) day Tax Deferment Program that the WPCA already approved to support the decision (April 21st, 2020) of the Board of Selectmen regarding the taxes according to Executive Order 7I and 7S.

Flow Reports – March & April – The March & April flow reports were assessed and discussed.

NIC update – Purchase Authorization & 1st Installment – Ms. Mosley updated the Board about the Purchase Authorization submitted to NIC and that the 1st Installment was paid. Discussion ensued.

Green Mountain CCTV update – Ms. Mosley shared her correspondence with Green Mountain regarding the CCTV. Discussion ensued.

Insurance – Assistant update – The Executive Assistant reported CIRMA's last correspondence. CIRMA requested the notes from the February 20th meeting with Atty.

Rybak to have more clarification regarding the draft that was forwarded to them. Still waiting to hear back from CIRMA. The Executive Assistant will be following up with CIRMA.

User Fee – Mailing Insert – The Board discussed the Sewer User Fees and the mailing insert that will be accompanying the Sewer Usage Bills to be mailed at the end of June, 2020. Mr. Baerny made a motion to approve the insert with the understanding that the Board will have input to the final changes. Mr. McGrane seconded. All in favor; Motion carries.

Correspondence – Monthly bills were viewed and discussed.

Executive Session – IMA/Contract/Personnel – None at this time.

Call for Adjournment – Mr. Baerny made a motion to adjourn the meeting at 4:30 pm. Mr. McGrane seconded. All in favor. Motion carries.

Minutes submitted by WPCA Executive Assistant: Jen Bucci

RECEIVED FOR RECORD AT HARWINTON CT

ON 5-18-20 AT 11:15am

ATTEST TOWN CLERK

Jane of Bayan