

HARWINTON WPCA SPECIAL MEETING
Tuesday, March 21st, 2023 6:30 pm

A meeting of the WPCA Board was held on Tuesday, March 21st, 2023

Members present: Laurie Mosley - Chair, Glenn McGrane, Gene Daily, Nick Canny

Call to Order

Ms. Mosley called the meeting to order at 6:33 p.m. Mr. McGrane made a motion to appoint Nicholas Carbone as a Full Member. Mr. Daily seconded. All in favor; Motion carries. Mr. McGrane made a motion to appoint Benjamin Ogonoski and Lorrie Little as alternate members. Mr. Daily seconded. All in favor; Motion carries.

Public Participation – Lisa Muscanell-Depaola – Wright Pierce.

Approval of Minutes from Previous Meeting

The minutes from the last meeting were reviewed. **Mr. McGrane made a motion to approve the minutes as written from the previous meeting held on February 14th, 2023. Mr. Daily seconded. All in favor; Motion carries.**

Monthly Financial Report

The Monthly Reports from February were reviewed. Discussion ensued.

Old Business:

- **Flow Reports** – Flow Reports were presented from the Executive Assistant for February 2023. Discussion ensued.
- **Annual User Fee** – Discussion ensued regarding a possible change in the Annual User fee for the upcoming fiscal year. **Mr. Daily made a motion to keep the annual user fee the current charge of \$250.00. Mr. Canny seconded. All in favor; Motion carries.**
- **Proposed Budget 2023/2024** – The Board will review the Proposed Budget 2023/2024 submitted by the WPCA Treasurer Mr. McGrane at the next regularly scheduled meeting.
- **I & I – Wright Pierce** – Lisa Muscanell-Depaola from Wright Pierce virtually attended the meeting to offer a breakdown and explanation of the original I-I proposal as well as Q & A. Discussion ensued. **Mr. McGrane made a motion to separate the project into sections starting with two (2) proposals from Wright Pierce:**
 - **1) a proposal for inspection of the manholes only;**
 - **2) a proposal to perform a smoke test and a night flow study. Mr. Daily seconded. All in favor; Motion carries.**

New Business: None at this time.

Correspondence – The Executive Assistant shared the monthly bills.

Call for Adjournment – **Mr. McGrane made a motion to adjourn the meeting at 8:05 pm. Mr. Canny seconded. All in favor. Motion carries.**

Minutes submitted by WPCA Executive Assistant: Jen Bucci