

Present: Chairman Peter Brazaitis, Anne Marie Buonocore, Nancy LaGanga, Todd Ouellette and Don Truskauskas

Absent: Robert Lavoie, Glenn Bradley and Kevin Ferrarotti

1. **OPEN MEETING – ESTABLISH QUORUM.**

Chairman Brazaitis called the meeting to order at 7:00 p.m. All regular members present are seated.

2. **APPROVE MINUTES OF PREVIOUS MEETINGS: 6/25/12**

D. Truskauskas **motioned** to approve the minutes of the previous meeting with the correction of Page 3, Item 6, Line 14: omit the word “pervious” and add the word “impervious”. N. LaGanga seconded the motion and it passed unanimously.

3. **CHARLES CROOK – APPLICATION FOR 28’ X 40’ DETACHED GARAGE, 634 HILL ROAD. REQUEST FOR WAIVER OF ENGINEERED PLAN.**

Mr. Crook is present and has written a letter requesting a waiver of the requirement for an engineered plan. Letter remains on file in the Land Use office. Mr. Crook has provided a sketch of the garage location using a copy of Map 504 filed in the Land Records for Corrective Resubdivision of Lot No. 7, Hill Road dated April 1979, revised 9/1979. The north side yard setback will be 130 feet, the south side yard setback will be 51 feet and the front yard setback will be 160 feet. IWWC and TAHD approval have been received. T. Ouellette **motioned** to waive the requirement of an engineered plan, seconded by N. LaGanga. N. LaGanga **motioned** to approve the application, seconded by T. Ouellette. Both motions passed unanimously.

4. **GRJH, INC./SUNOCO GAS STATION – APPLICATION FOR MODIFICATION OF APPROVED SITE PLAN, 207 BIRGE PARK ROAD. CORRECT AND ABATE NOTICE ISSUED BY ZONING ENFORCEMENT OFFICER.**

As built site plan prepared by DeCara Land Surveying, Winsted, CT, dated June 2012 has been received. The commission will table further discussion until a report from ZEO Karen Nelson can be heard regarding the site.

5. **EXECUTIVE SESSION – PERSONNEL MATTER.**

T. Ouellette **motioned** to enter into Executive Session at 7:40 p.m., seconded by N. LaGanga. Motion passed unanimously. D. Truskauskas **motioned** to exit out of Executive Session, seconded by N. LaGanga. Motion passed unanimously. No action taken.

6. **COMPLAINTS/ENFORCEMENT ACTIONS.** None.

7. **ANY OTHER BUSINESS.** None.

8. **CORRESPONDENCE.**

ZEO Karen Nelson’s report dated July 9, 2012 regarding GRJH has been received. A draft letter from ZEO Nelson to Frank Rybak, Building Inspector, regarding GRJH site issues has been provided to the commission.

9. **INVOICES.** None.

10. **ADJOURN.**

T. Ouellette **motioned** to adjourn the meeting at 7:58 p.m., seconded by N. LaGanga. Motion passed unanimously.

Minutes taken by Anne Marie Buonocore