

BOARD OF SELECTMEN REGULAR MEETING
Tuesday January 8, 2019 7:00pm

A meeting of the Board of Selectmen was held on Tuesday, January 8, 2019 in the selectmen's conference room.

Members present: First Selectman Michael Criss, Selectman Evan Brunetti, Selectman Rick Fowler.

Attendees: Alice Freiler – Library, Jackie Stoughton – Republican American.

Call to Order

Mr. Criss called the meeting to order at 7:05 pm.

Add Executive Session for Legal to the Agenda – Mr. Fowler made a motion to add Executive Session to the Agenda. Mr. Brunetti seconded. All in favor. Motion carries.

Minutes of the Previous Meeting

Mr. Brunetti made a motion to approve the previous minutes. Mr. Fowler seconded. All in favor. Motion carries.

Appointments and Resignations

Mr. Criss stated that he is willing serve on the Northwest Transit District to attend the meetings until someone from the community can be appointed. Mr. Fowler made a motion to appoint Mr. Criss to attend the meetings until someone is officially appointed to do so. Mr. Brunetti seconded. All in favor. Motion carries.

Public Participation

Ms. Freiler had a couple of building questions asking if there is a time table for the automatic doors. Mr. Criss said that the project will start in the spring because they have to address the wiring. Both entrances will be worked on as well as the entrance at the Town Hall and the entrance of the Senior Center. Ms. Freiler also asked if the town has plans for radon testing on the buildings. People have raised concerns about this in the library, especially in the basement. Mr. Criss stated that radon testing takes place in the working areas; the basement is not approved occupancy. The testing kit tests both areas then gives an average of the radon level. Mr. Criss will talk to Dave Bousquet, the Highway Supervisor, to see about testing the library for radon. Ms. Freiler would also like to have an energy audit; the library is very curious if there has been a difference in energy costs after installing a new roof and insulation. They would like to prioritize what needs to be addressed next for upgrades on the library; she thinks windows may be the next issue to address in the building.

New Business:

Request for Tax Refunds – Mr. Fowler made a motion to approve tax refunds. Mr. Brunetti seconded. All in favor. Motion carries.

Budget Schedule – The Board of Finance will start discussing the budget at their first meeting in March with is March 7th. All the budgets are due into the Selectman's Office by January 31st. Mr. Criss would like to start budget meetings on February 5th – to meet an hour before the regularly scheduled BOS meetings. Mr. Brunetti made a motion to set the first budget meeting for 6pm on February 5th. Mr. Fowler seconded. All in favor. Motion carries.

Set the Annual Town Meeting – We need to schedule the Annual Town Meeting and approve the items on the town call. The top 4 items are the staple items that are on every town call:

1. To hear reports of any Town officers, departments, boards and commissions
2. To authorize the Board of Selectmen and the Town Treasurer, with the approval of the Board of Finance, to engage in short-term borrowing on the credit of the Town and to issue tax anticipation notes on a tax-exempt basis to defray Town expenses.
3. To authorize the Board of Selectmen to enter into Town Aid highway agreements with the Commissioner of Transportation for the construction, improvement and maintenance of Town highways
4. To authorize the Board of Selectmen to apply for and accept any state or federal grants for the benefit of the Town, provided that any commitment of municipal funds shall be approved in advance by the Board of Finance

The fifth (5th) item will include electing IWWC members; the sixth (6th) item will include two (2) members to serve full terms on WPCA and two (2) alternate seats. The last (7th) item is to include the construction of the bridge over Rock Brook located on Shingle Mill Road.

A motion was made by Mr. Fowler to approve the draft and send it to BOF and Atty. Rybak for final draft. Mr. Brunetti seconded. All in favor. Motion carries.

First Selectman's Report – Mr. Criss shared that MIRA is going to increase their costs. MIRA's costs average about \$100/ton for them. They are planning to increase our cost \$13 more per ton. We were originally on a long term tier one (1) that increases it to \$85/ton; it is quite a bit more than what was budgeted. They are planning on increasing the cost in March which is the middle of budget season. It may not go over what we budgeted, but it may be very close. Mr. Criss will inform the Board of Finance of this change at their Thursday night meeting.

The Wilcox Property sealed bid opening is this Friday, January 11, 2019 at 10:00am. We open the bids, read & record them and evaluate them to make sure that all of the paperwork is there. There will be a print out of the bids and we can then, as a board, go over the bids and confirm who the successful bidder will be.

The public safety meetings will be starting up again. Our first meeting will be on January 22, 2019 at 7pm in the Assembly Hall. We are going to introduce our Opioid outreach program that we received a mini-grant for to work with the McCall Center and Region 10 Coalition to help educate and increase awareness of opioid abuse.

Each department is going to be updating policies/procedures and transitional procedures for seamless changes in staff moving forward.

Mr. Criss is going to be going to Opening Day at the Capitol. He will also be attending the Governor's Budget meeting on February 14th.

Correspondence – Fire Marshall's report was reviewed.

Executive Session - Legal – Mr. Brunetti made a motion to go into Executive Session at 7:25pm. Mr. Fowler seconded. All in favor. Motion carries. Mr. Brunetti made a motion to come out of Executive Session at 7:58. Mr. Fowler seconded. All in favor. Motion carries.

Adjournment – Mr. Fowler made a motion to adjourn at 7:59 pm. Mr. Brunetti seconded. All in favor. Motion carries.

Minutes submitted by _____
First Selectman's Office

RECEIVED FOR RECORD AT HARWINTON CT

ON 1/14/19 AT 3:00pm

Attest TOWN CLERK

Janey Bayen