

**BOARD OF SELECTMEN REGULAR MEETING**  
**Tuesday February 16, 2021 7:00pm**

A virtual meeting of the Board of Selectmen was held on Tuesday, February 16, 2021 via Webex.

Members present: First Selectman Michael Criss - Selectman Evan Brunetti - Selectman Paul Honig.

**Call Meeting to Order**

Mr. Criss called the meeting to order at 7:00 p.m.

**Minutes of the Previous Meeting**

Mr. Honig made a motion to accept the January 19<sup>th</sup>, 2021 Minutes. Mr. Brunetti seconded. All in favor; Motion carries.

**Appointments and Resignations** – The Harwinton Housing Authority submitted a letter stating the appointment of Amanda DelMonte onto the Harwinton Housing Authority. Mr. Honig made a motion to accept the appointment. Mr. Brunetti seconded. All in favor; Motion carries. Bill Baldwin, the Fire Marshal, has retired. Bill Baldwin recommended Terri Ferrarotti, the current Assistant Fire Marshal, to replace him as the Fire Marshal. Mr. Brunetti made the motion to accept Bill Baldwin's retirement and to accept Bill Baldwin's recommendation to appoint Terri Ferrarotti as the Harwinton Fire Marshal. Mr. Honig seconded. All in favor; Motion carries. Mr. Honig has been working on the Sustainable Connecticut certification project. Discussion ensued regarding appointing additional members.

**Public Participation** – None at this time.

**New Business**

**Request for Tax Refunds** – The Request for Tax Refunds is \$9,740.50. Mr. Honig made a motion to approve the Request for Tax Refunds of \$9,740.50. Mr. Brunetti seconded. All in favor; Motion carries.

**COVID19 Update** – Mr. Criss provided an update on COVID-19. The town will be using the COVID-19 grant to get the audio/visual equipment for hybrid town meetings. Discussion ensued.

**Budget Schedule** – Mr. Criss shared that the Board of Selectmen need to schedule Budget Workshop meetings. Mr. Brunetti made a motion to hold the first Budget Workshop meeting on Tuesday, February 23<sup>rd</sup>, 2021 at 7pm. Mr. Honig seconded. All in favor; Motion carries.

**First Selectman's Report:**

- Mr. Criss provided and updated the selectmen on the town audit. The Auditor already presented the audit to the Board of Finance. Discussion ensued.
- The insurance claims are still processing for: the loader, the flow meter and the leak in the basement.
- Recent retirements: The Highway Foreman, Assistant Librarian (will now be 'Adult Librarian'), Senior Director, Custodian, Fire Marshal and Mechanic. There is a new Maintainer hired that is not filling the Foreman position. The Public Works Director has decided to try crew leaders rather than replace the foreman. Discussion ensued.
- Mr. Criss gave an update on the Library Generator.

- According to the Governor's budget, there should be no change in town funding, however the legislature will still make the final decision.
- Mr. Criss is currently working on the proposed state bills and testimonies. All submitted testimonies are uploaded onto the First Selectman's page of the town website.

**Correspondence** – Fire Marshal Report.

**Executive Session – Personnel/Legal** – Nothing at this time.

**Adjournment** – Mr. Brunetti made a motion to adjourn at 7:58 p.m. Mr. Honig seconded. All in favor; Motion carries.

Minutes submitted by: First Selectman's Office

RECEIVED FOR RECORD AT HARWINTON CT  
ON 2-23-21 AT 1:35 pm  
ATTEST TOWN CLERK

*James J. Bayen*