

**BOARD OF SELECTMEN PUBLIC HEARING & REGULAR MEETING**  
**April 4, 2023 7:00pm**

A Public Hearing and Meeting of the Board of Selectmen was held at the town hall on Tuesday April 4, 2023.

Members present: First Selectman Michael Criss, Selectman Evan Brunetti, Selectman Paul Honig

Attendees: Atty. Rybak – Town Attorney, Atty. Rybak Jr. – Town Attorney, Atty. Fury – Equestrian Estates Attorney, Mike Orefice – Planning Commission, Beth Hamel – Tax Collector, John Bigos – Agricultural Society

**PUBLIC HEARING**

**Open Hearing – Establish Quorum.**

Mr. Criss called the hearing to order at 7:00 pm.

**ARPA Public Information** – ARPA list of approved projects for public comment was made available. The list included:

- Town of Harwinton Ventilation System – \$400,000.00 to upgrade ventilation in the Town Hall. Discussion ensued.
- The Harwinton Volunteer Ambulance Association - \$120,000.00 for Ambulance Staffing. Mr. Honig made a motion to amend the original amount of \$120,000.00 to the Board of Finances' recommendation on March 30<sup>th</sup>, 2023 to reflect the approved amount of \$70,000.00. Mr. Brunetti seconded the amendment. All in favor; Motion carries. Discussion ensued.

**Close Public Hearing** – Mr. Brunetti made a motion to close the Public Hearing at 7:05 pm. Mr. Honig seconded. All in favor; Motion carries.

**REGULAR MEETING**

**Call to Order**

Mr. Criss called the meeting to order at 7:08 p.m.

**Minutes of the Previous Meetings**

Mr. Honig made a motion to accept the March 21<sup>st</sup>, 2023 Board of Selectmen Regular Meeting Minutes as written. Mr. Brunetti seconded. All in favor; Motion carries.

**Public Participation** – None at this time.

**Appointments and Resignations** – Mr. Criss shared that the town no longer has an ADA Coordinator because the originally appointed person is no longer a resident in town. Mr. Criss spoke with neighboring towns regarding how they incorporate an ADA Coordinator as a required seat in town. Most towns have the position rolled into the public works department. After consulting with David Bousquet, the Public Works Director, both Mr. Criss and Mr. Bousquet agreed that Mr. Bousquet can be the ADA Coordinator. Mr. Brunetti made a motion to have Mr. Bousquet be the new ADA Coordinator. Mr. Honig seconded. All in favor; Motion carries.

**New Business:**

- **Request for Tax Refunds** – There are three (3) Tax Refunds totaling \$2,039.66. Mr. Honig made a motion to approve the Tax Refunds. Mr. Brunetti seconded. All in favor; Motion carries. Mr. Criss shared a letter submitted to the Board of Selectmen from the Tax Collector. Mr. Honig made a motion to accept the Monthly Report of the Tax Collector. Mr. Brunetti seconded. All in favor; Motion carries. Beth Hamel, the Tax Collector, attended the meeting to go over the report in detail. Discussion ensued.

- **Equestrian Estates Closing** – Mr. Criss asked for a motion to add 'Equestrian Estates Closing' as an item on the Agenda. Mr. Brunetti Made a motion to add it to the Agenda. Mr. Honig seconded. All in favor; Motion carries.  
Atty. Rybak asked for a motion for the Board of Selectmen to accept Break Maiden Lane and Steeple Chase Road as shown on the five (5) sheets of as built plans & profiles dated 9/12/2022 as public highways of the Town of Harwinton; and to accept the maintenance bond for their upkeep for the next eighteen (18) months. Mr. Criss made a motion to accept said motion. Mr. Honig seconded. All in favor; Motion carries. Discussion ensued. Mr. Brunetti made a motion to accept the closing documents. Mr. Honig seconded. All in favor; Motion carries.

**First Selectman's Report –**

- **Ordinance Revisions** – Mr. Criss asked the Board to review the Town Ordinance #107 that is up for revision so that it can be added as an item to the warning for the Annual Town Budget Meeting that will be scheduled in May. Discussion ensued.
- **Neglected Cemetery Grant** – Mr. Criss shared that the town received the Neglected Cemetery Grant.
- **Building Façade Improvement Grant (STEAP)** – Mr. Criss shared that the NWCOG is working to help towns receive grant money to support local businesses.
- **Budget Public Hearing** – Is scheduled for Thursday, April 6<sup>th</sup>, 2023 at 7:00 p.m. at the Town Hall.

**Correspondence** – Mr. Criss shared a notice from the Finance Department. Discussion ensued.

**Adjourn** – Mr. Brunetti made a motion to adjourn at 7:57 pm. Mr. Honig seconded. All in favor; Motion carries.

**Submitted by:** Office of the First Selectman

