

BOARD OF SELECTMEN REGULAR MEETING
December 5th, 2023 7:00pm

A meeting of the Board of Selectmen was held on Tuesday, December 5th, 2023.

Members present: First Selectman Michael Criss, Selectman Evan Brunetti, Selectman Paul Honig – Excused
Absence.

Attendees: Adam Houle, Thomas Madigan-Scheidel, Thomas Rajotte and Timothy Wolowicz – Lewis S. Mills
students – Civics requirement.

Call to Order

Mr. Criss called the meeting to order at 7:02 p.m.

Minutes of the Previous Meetings – Mr. Brunetti made a motion to approve the October 3rd, 2023 minutes as
written. Mr. Criss seconded. Motion carries.

Appointments and Resignations –

Mr. Criss asked Mr. Brunetti to move 'Reappointments' on the Agenda to 'Appointments and Resignations.' Mr.
Brunetti made a motion to move 'Reappointments' to 'Appointments and Resignations.' Mr. Criss seconded. Motion
carries.

Mr. Criss shared resignations received by the Town Clerk; Carol Symonds has resigned from the Library Board. Mr.
Brunetti accepts the resignation with regrets. Mr. Criss seconded. Motion carries.

A letter was received from the Planning Commission regarding the Alternate Member Cecelia Brothwell's term
ending November 30, 2023. Mr. Brunetti made a motion to reappoint Cecelia Brothwell and reserves the right for the
Board of Selectmen to appoint another member should she not want to sit as an alternate. Mr. Criss seconded.
Motion carries.

On November 15th, 2023 the Zoning Commission appointed Dave Foster and Victoria Elliot to fill the vacant seats of
Alternate Member positions for a two (2) year term ending November 7th, 2025. Mr. Brunetti made a motion to
accept the appointments. Mr. Criss seconded. Motion carries.

Appointments for November 21st, 2023:

- Tax Collector, Beth Hamel – 11-18-27
- Assessor, Michele DaSilva – 11-18-25
- Town Counsel, Michael Rybak – 11/18/25
- Blight Commission
 - Betsy Bosco – 11-28-25
 - Robert Barry – 11-28-25
- Recreation, Brian Kelleher – 11-16-25
- Town Depository, Thomaston Savings Bank – 11-18-25

Mr. Brunetti made a motion to approve all reappointments for November 21st, 2023. Mr. Criss seconded. Motion
carries.

Public Participation – Attendees listed above.

New Business

- **Request for Tax Refunds** – There are a total twenty-one (21) Tax Refunds in the amount of \$4,130.50. Mr.
Brunetti made a motion to approve the Tax Refunds. Mr. Criss seconded. Motion carries.

First Selectman's Report – Mr. Criss provided an update on numerous town projects.

- **Read Only Station** – Mr. Criss shared that the Read Only Station is set up and ready to be used. He
reminded the Selectmen that the policies and procedures form must be signed and turned in prior to
scheduling with the Executive Assistant for using the work station.
- **APRA Request** – Mr. Criss shared the Town Clerk's request for ARPA funds for:
 - Microfilming of Various Town Records.
 - Recreation of Index to Land Records.

Mr. Criss asked to table this item until Mr. Honig is present. Mr. Brunetti agreed.

- DOT stop signs – The DOT removed the town stop signs and put up their own big ones adjoining Route 4 and Route 118, on both sides of the road. Currently the signs are in the Historic District and were put there by the state without informing the town of their plans to do so. Mr. Criss stated that he will reach to the state representatives to inquire why the town was not notified.
- Leaf Collection – Mr. Criss shared that the Board of Finance requested a cost estimate and manpower usage for the townwide leaf collection and shared the report from the DPW Director with the Selectmen.
- Library Board – The Library Board is looking to make renovations to the library. Mr. Criss is going to consult with the Town Attorney to write an advisory letter to the Library Board explaining how town projects, bidding, and execution of grant documents are to be handled moving forward.
- Driveway Permits – Mr. Criss presented the Driveway Permit Final Inspections for Lot 3A/Mansfield Road, 604 Wildcat Hill Road, 596 Wildcat Hill Road to the Board for approval. Mr. Brunetti made a motion to approve the Driveway Permit Final Inspections. Mr. Criss seconded. Motion carries.

Correspondence – None at this time.

Adjourn – Mr. Brunetti made a motion to adjourn at 7:36 p.m. Mr. Criss seconded. Motion carries.

Submitted by: Office of the First Selectman

