

**BOARD OF SELECTMEN SPECIAL MEETING**  
**Tuesday October 8, 2019 7:00pm**

A meeting of the Board of Selectmen was held on Tuesday, October 8, 2019 in the selectmen's conference room.

Members present: First Selectman Michael Criss, Selectman Evan Brunetti, Selectman Rick Fowler.

**Call Meeting to Order**

Mr. Criss called the meeting to order at 7:15 pm.

**Minutes of the Previous Meeting**

Mr. Fowler made a motion to approve the minutes from the last BOS meeting. Mr. Brunetti seconded. All in favor; Motion carries.

**Appointments and Resignations** – None at this time

**Public Participation** – None at this time.

**New Business**

**Request for Tax Refunds** – There is a total of \$1,436.91. Mr. Brunetti made a motion to approve the Tax Refunds. Mr. Fowler seconded. All in favor; Motion carries.

**Review Policies** – The Board reviewed the Policies presented at the last Board of Selectmen meeting. Mr. Brunetti made a motion to approve, accept and authorize the First Selectman to sign the Town Car Use Policy. Mr. Fowler seconded. All in favor; Motion carries.

The Building Official brought Ordinance # 98 to Mr. Criss because he has been allowing petroleum tanks so be installed. Ordinance # 98 reads, 'Ordinance Concerning the Installation, Replacement, Alteration or Abandonment of Underground Oil and Liquid Petroleum Fuel Storage Tanks and Facilities'. Mr. Fowler made a motion for Mr. Criss to forward this Ordinance # 98 to the Town Attorney for edits, corrections, updates and make it in accordance of State code and Law.

**First Selectman's Report** – Mr. Criss shared that Edmunds (the accounting software company) is creating a Financial Dashboard for the website. Edmunds has sent over a couple of samples for review and will be contacting the website host to see how to integrate it into our website. This will allow for the public to see our finances.

**Correspondence** – The POCD (Plan of Conservation & Development) was submitted for the Board of Selectmen to review. The Board has 65 (sixty-five) days to review it. This Plan is updated every ten (10) years.

The Highway Supervisor sent a letter providing information on an oil tank change out at the library.

**Executive Session – Legal** – Mr. Brunetti made a motion to go into Executive Session at 7:34pm. Mr. Fowler seconded. All in favor; Motion carries. Mr. Fowler made a motion to come out of Executive Session at 7:45pm. Mr. Brunetti seconded. All in favor; Motion carries. Mr. Brunetti made a motion to make changes to the job offer and to submit it. Mr. Fowler seconded. All in favor; Motion carries.

**Adjournment** – Mr. Brunetti made a motion to adjourn at 7:38 pm. Mr. Fowler seconded. All in favor; Motion carries.

Minutes submitted by \_\_\_\_\_  
First Selectman's Office

RECEIVED FOR RECORD AT HARWINTON CT

ON 10-15-19 AT 11:10am

ATTEST TOWN CLERK

*Jamie Bogan*