

**BOARD OF SELECTMEN/LAND USE COMMISSIONS**  
**SPECIAL MEETING**  
**May 3, 2016**

A special meeting of the Board of Selectmen/Land Use Commissions was held on Tuesday, May 3, 2016 in the Selectmen's Conference Room.

Members present: First Selectman Michael Criss, Selectman Nancy Schnyer, Selectman Evan Brunetti, Planning Commission Chairman Michael Orefice, Zoning Board of Appeals Chairman Tom Rotondo, Inland Wetlands and Watercourses Commission Chairman Bruce Burnett, and Economic Development Commission Chairman Tom Schoenemann.

Attendees: Margaret Arigoni, Dave Quinn, and Jeff Quinn.

**Call to Order**

Mr. Criss called the meeting to order at 6:30 p.m.

**Updates from Land Use Chairmen**

Mr. Criss explained the purpose of tonight's meeting is to discuss any current issues, new ideas, to share thoughts, and ask questions.

Bruce Burnett, Chairman of IWWC discussed some concerns IWWC has with a certain piece of land. Mr. Criss will contact the town's attorney for his opinion.

Michael Orefice, Chairman of the Planning Commission has a concern similar to Mr. Burnett's where owners proceed with work on their property without obtaining proper permits with the Town. The Planning Commission will be updating the town's "Plan of Conservation and Development" this year. Mr. Orefice attended a meeting with other northwest towns to discuss a Regional Plan of Development.

Mr. Criss encouraged all commissioners to enforce fines when property owners are not in compliance.

Tom Rotondo, Chairman of the Zoning Board of Appeals stated a settlement was reached after a lengthy appeal process. The settlement was in favor of the Town. Mr. Rotondo questioned if a clerk has been found for their board. Mr. Criss replied that the Town is still looking for clerk.

Tom Schoenemann, Chairman of the Economic Development Commission stated the EDC is working on a brochure to promote the town and they will also be updating the business directory. The EDC will be attending an upcoming Zoning Commission meeting to discuss home business regulations and to offer a proposal allowing home businesses to have up to 2 customers at any one time. Polly Redmond, Land Use Coordinator, has prepared the revision.

Ms. Arigoni wanted information on how many pieces of equipment are allowed outside of a business. Mr. Criss will provide that information to her.

The EDC is planning on conducting various workshops in the fall to be held at the Library. The first workshop will be "Starting a Home Based Business".

Mr. Criss met with Region 10 educators who are looking for town support for a new civics class program called "Civic Action Project". Mr. Criss thinks it's a great idea to get young adults involved and maybe they will become volunteers one day. The program will allow students to become more involved in the process rather than just listening and taking notes. They will be working in groups, attending meetings, and preparing their own proposals. The proposals will be presented to boards at their meetings. Mr. Criss will distribute copies of the program to the Chairmen of Boards. The program is expected to begin in the fall.

### **Adjournment**

Mr. Brunetti moved to adjourn at 7:19 p.m. Ms. Schnyer seconded. All were in favor.

Minutes submitted by \_\_\_\_\_  
Melissa Santoro

RECEIVED FOR RECORD AT HARWINTON CT  
ON 5-6-16 AT 12:20 PM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK