



## TOWN OF HARWINTON

HARWINTON, CONNECTICUT 06791

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### CAPITAL EQUIPMENT COMMITTEE MEETING WEDNESDAY JUNE 27<sup>th</sup>, 2013

Chairman, John Fredsall, called the meeting to order at 7:00 pm. Committee members present were, Tom Pollack, Stephen Camp, Jim Savenella and myself. Bob Santamaria was unable to attend. The minutes from the previous meeting on January 17<sup>th</sup>, 2013 were passed out and reviewed. Tom made a motion to accept with Stephen's second, and the motion to accept was unanimous.

The agenda for this meeting was to go over the specifications for the planned equipment purchases, which the funding for was approved at the annual budget meeting. The equipment to be replaced are Unit #15, the Town Car, Unit #19, the Custodian's truck and #20, the 3-yard loader. John explained that a change has occurred and that the Animal Control Officer's truck, which was to be replaced has been postponed and will stay in service for at least another year, especially since there will be a change in that position, with Diane Dodge retiring. The main reason for the change is the rapid deterioration of Unit #19. We've had a major failure of the frame due to rust and will need to be taken out of service soon and the ACO's truck is in much better shape in that regard. The plan is to transfer #12, a 2009 Ford Ranger from the Public Works fleet to the Custodians pickup position, #19, and put the new truck at the Town Garage where it would get far more use. The specifications for both the new SUV to replace #15 and the pickup truck to replace #19 were reviewed and found to be acceptable. John suggested to the committee members that the Town use the State bid for these purchases because it would simplify and limit some of the many potential vehicles that the committee would have to review if the conventional bid process is used. The contact person is John Yungen from Interstate Ford. Should the committee or the Town be unhappy with what is received using this process we could always go back out to a publicized bid. After some discussion a motion was made by Stephen to accept the specifications as presented and use the State bid list to obtain quotes for these two vehicles. The motion was seconded by Tom and the motion passed unanimously.

The final item on the agenda was to review the specifications for a new 3-yard loader to replace the Town's Unit #20, a model L90 Volvo. John explained that the machine would be a virtually identical in size and options as the Town's present machine. Tom suggested that the Town invite by letter three vendors to supply the Town with quotes rather than advertise in the newspaper which is costly and could lead to dealing with some undesired machines. Following examination of the specifications, a motion was made by Jim to approve the specifications as presented and to ask W.I. Clark Co., the John Deere dealer, Tyler Equipment Co., the Volvo dealer, and H.O. Penn, the Caterpillar dealer to supply the Town with quotes. The motion was seconded by Tom and it carried unanimously.

With nothing else on agenda, and no other items brought to the committee's attention, the meeting was adjourned at 8:00pm.

John D. Fredsall  
Chairman, Capital Equipment Committee

RECEIVED FOR RECORD AT HARWINTON CT  
ON 6-28-13 AT 9:30 AM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK