



Town of Harwinton
Department of Public Works
Harwinton, CT.06791

Capital Equipment Committee Meeting
Thursday, July 7th, 2022

Chairman Dave Bousquet called the meeting to order at 7:00pm. Committee members present were John Fredsall, Bill Buys Jr, Mike Mastrobattisto and Dave Bousquet. Pat Doyle was absent due to work. The minutes from the previous meeting on January 20th, 2022 were passed out and reviewed, John Fredsall made a motion to accept, Bill Buys seconded the motion and the minutes were accepted unanimously.

The agenda for this meeting was the following:

1. Review the specification for unit 4 replacement.
2. Review the Sourcewell quote for new unit 4
3. Review and approve using the current unit 19 replacement to be the replacement for unit 9

The first item the committee took up was to look at using the current unit 19 (F-350 4x4 pickup) as the replacement for unit 9. Chairmen Dave Bousquet brought up the idea to use the current unit 19 replacement based on the following fact.

1. The Town decided purchased a new F-350 extra cab with a utility body in place of unit 19 because the unit 19 replacement that was on order, was not even scheduled to be built as of 06/01/2022. This meant the truck would not arrive before the end of the fiscal year ending 21/22.
2. If the Town canceled the order for the unit 19, the Town would not be able to start a new order until October of 2022 and this could possibly put the Town in the same situation at the end of 22/23 fiscal year as this current year.
3. The cost to order a truck in October 2022 would be \$5000.00 to \$6000.00 more than the current truck that is on order.

The committee felt that it was in the best interest of the Town to move forward with Chairmen Dave Bousquet recommendation. Bill Buys made a motion to use the current unit 19 truck order (from fiscal year 21/22) as the replacement for unit 9 (for the fiscal year 22/23). John Fredsall 2nd the motion and the motion passed unanimously.

The second order of business was to review the specifications for the unit 4 replacement. The committee members review the specification and since unit 4 will be the same as unit 8 that was just replaced there were

no concerns or changes needed to be made. Mike Mastrobattisto made a motion to accept the current specification, Bill Buys 2nd the motion and the motion passed unanimously.

The third order of business was to review the quoted price from Allegiance Truck Sales using the current Sourcewell contract. The cost for the truck came in at \$251,961.72 - \$12,500.00 (trade of current unit 4) for a total of \$239,461.72. This cost is \$39,461.72 more than what was originally budgeted back in January of 2022. The cost for unit 8 was \$167,140.00 so at the time of budgeting the committee decided to a 20% (which was what our truck supplier also recommended) to the cost of unit 8 to cover the inflationary cost for new unit 4. This gave the committee a budget number of \$200,000.00. With the estimate for new unit 4 coming in at almost \$40,000.00 more than what was budgeted, the committee decided to look at some options and alternatives for the fiscal year 22/23. After a lengthy discussion and a review, the current equipment, the committee decided to push the unit 4 replacement off 1 year, along with future replacements of the loader and unit 6. The committee felt that the current fleet is in very good condition and pushing things off one year will not cause any issues with the replacement program. The committee felt it was worth holding off one year to see if prices will stabilize or maybe even start to come down a little. The committee decided to have Chairmen Dave Bousquet look in to getting some estimates on some new trailers (landscape trailer, 15ton equipment, and a small trailer for the rollers). The current trailers are starting to show their age and the committee felt this would be a good time to replace them. With unit 9 being replaced and possibly replacing some trailers the committee feels there will be about \$150,000.00 in the Capital account to roll over into the reserve account. If the current inflation rate continues over the next year, the committee will then propose a budget number for the 23/24 fiscal year with a recommendation to allow a certain amount to come out of the Capital reserve account to cover the increased costs of the equipment to be purchased.

With nothing else on the agenda, the meeting was adjourned at 8:15pm

David J Bousquet



Chairman Capital Equipment Committee

