

Town of Harwinton
Economic Development Commission
Minutes: Tuesday, October 18, 2016

1. The meeting was called to order at 6:29 p.m. Commissioners present: Chair Thomas Schoenemann, Vice-Chair John DiCarlo, Kevin Moran, Jon Sederquist, Terri Ruot and Noreen Saksa
2. On a motion that was seconded, the meeting agenda was unanimously voted approved
3. On a motion that was seconded, the minutes of the August 16, 2016 meeting were voted approved.
4. Comments from the Chair: Commissioner Schoenemann provided an update on:
 - Minor changes made to the Town Brochure
 - The October 12 meeting facilitated by the Northwest Hills Council of Governments for Harwinton Boards and Commissions that he and Commissioner Sederquist attended to provide input for a regional Plan of Conservation and Development
 - A scheduled September small business seminar for Harwinton businesses that was cancelled due to low registration
 - Member terms – Commissioners Moran and Sederquist were informed their appointed terms would be ending shortly and both volunteered to continue serving on the commission if the Board of Selectman reappoints them.
5. Old Business:
 - Town Brochure – Members discussed printing the recently approved town brochure for distribution. On a motion that was seconded, members unanimously voted to authorize the Chairman to seek bids for printing and if \$40 or under, to approve the allocation from the commission's budget to do so.
 - Of nearly 100 Harwinton businesses surveyed, 14 were either 'somewhat interested' or 'very interested' in participating in a proposed business expo that would be sponsored by the EDC; Commissioners agreed to conduct a tabletop business expo for the interested businesses in the large meeting room in Town Hall in conjunction with another local event, such as Super Saturday in Spring 2017 and to send follow up outreach to the interested businesses
6. New business:
 - Commissioners discussed the election of a new board secretary. Commissioner Sederquist volunteered to serve, noting that there are some meetings during his business' busy period that he will not be able attend; Commissioners Moran and Saksa volunteered to help with minutes during such meetings.
 - Chairman Schoenemann reminded commissioners that the commission can start thinking of candidates for the next award of the Outstanding Harwinton Business, which is due in spring 2017
 - 2017 Meeting Schedule – Commissioners agreed to cancel the December 2016 meeting in lieu of holiday schedule conflicts and resume meeting the third Tuesday every other month beginning in January 2017
7. There were no member of the public present for public participation.
8. On a motion duly seconded, the commission unanimously voted to adjourn at 7:02 p.m.

Respectfully submitted by John DiCarlo, Acting Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 10/20/16 AT 8:30AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK