

Town of Harwinton
Economic Development Commission
Minutes: September 8, 2011

Attendance: Tom Schoenemann, Christina Emery, Kevin Nelson, Kerri Ouellette, Franci Tartaglino, Steve Criss

1. Call to Order

Tom Schoenemann called the special meeting to order at 7:05 PM in the Selectmen's Conference Room.

2. Adoption of Agenda

The agenda was adopted as presented.

3. Minutes

Upon motion by Franci Tartaglino, seconded by Kevin Nelson the minutes from July 27, 2011 were approved.

4. Comments from the Chair

Tom Schoenemann reported that the Land Use Group will meet 9/27/11 at 6 PM in the Selectman's Conference room. Bob Petricone, President of Litchfield Housing Trust will speak about affordable housing. The Central CT Regional Planning Agency will be having upcoming workshops, no further information is available.

5. Committee Progress Reports

a) **Harwinton Business Database & Business Survey Questionnaire** – Each Commissioner will begin by calling businesses they have a personal contact with. Feedback will be sent to Tom Schoenemann. Franci already called two businesses who expressed frustration with permitting process.

b) **EDC Website** - Christina will follow up with the Tech Committee on posting the new EDC page.

6. Assignment of Harwinton Businesses for initial surveying

Already discussed above.

7. Public Participation

There was no public participation.

8. Any Other Business

Kerri noted that HCS collects toner cartridges and cell phones, they are recycled and the PTA earns revenue.

The Commission had a general discussion on the Zoning Regulations regarding temporary signs. Regulations from Burlington, Plymouth and Litchfield were reviewed. There are three levels of regulation for some properties, depending on location: local, state and historic district. The EDC wants to ensure that our regulations are clearly understood by all and that the permitting process is easily explained. Current zoning policy states that the ZEO can only enforce with a formal written complaint. Plymouth's procedure of placing a sticker to notify owners of the need to apply for a permit was discussed. Christina and Kerri will put together a short draft concept for the EDC to review and then discuss with the Zoning Commission.

The next meeting will be a special meeting on Thursday September 22 at 7 PM. The EDC will request a joint meeting at the Zoning Commission's regular scheduled meeting on Monday September 26th.

9. Adjournment

With no further business, the meeting was adjourned at 8:20.

Respectfully Submitted,

Christina Emery,
Recording Secretary

RECEIVED FOR RECORD AT HARWINTON, CT
ON 9-14-11 AT 10 AM
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK