

**Town of Harwinton  
Economic Development Commission**

**Special Meeting  
Minutes: April 4, 2012**

**Attendance:** Kerri Ouellette, John DiCarlo, Tom Schoenemann, Jonathan Sederquist

**1. Call to Order**

Kerri Ouellette called the special meeting to order at 6:35 PM in the Selectmen's Conference Room.

**2. Adoption of Agenda**

The agenda was adopted as presented. It was noted that since the EDC meeting dates were not on the Town schedule, all EDC meetings this year will be special meetings. As such, there can be no changes to the presented agenda at a meeting.

**3. Minutes**

The minutes of the March 27, 2012 meeting were approved as submitted.

**4. Introduction of Members**

The Commission members present introduced themselves.

**5. Priorities**

It was agreed that the overall focus for the near future will be to support the existing businesses in Harwinton. Long term efforts will be to encourage growth.

Priorities for issues to be addressed by the Commission were discussed. They were categorized as follows.

**a. Short Term**

Clarification of Town regulations for temporary signs. We will coordinate where possible with the Zoning Commission. Joint meetings with the Zoning Commission will be investigated.

Updating the Town website to list current members of the EDC.

Increase list of business resources on the EDC pages of the Town website.

Clarify town zoning regulations relative to starting and operating businesses. We will meet with the Land Use Coordinator to review existing rules and regulations for businesses in Harwinton.

**b. Medium Term**

Develop a business directory for the town, both on the Town website and in hard copy for distribution.

The possibility of including in the next tax bill mailing an announcement/information form for obtaining data on businesses in the Town will be investigated.

The possibility of having a booth co-sponsored by local businesses at the Harwinton Fair will Be evaluated.

A quarterly newsletter will be developed both in hard copy and via the internet.

**c. Long Term**

The advantages of having a business expo in Town will be evaluated.

**6. Public Participation**

No members of the public were in attendance.

**7. Old Business**

There wasn't any.

**8. Adjournment.**

With no further business, the meeting was adjourned at 7:51 PM

**The next meeting will be on Wednesday, May 2 at 6:30 PM.**

Respectfully submitted by  
Tom Schoenemann, Scrivener