

Harwinton House Committee

Minutes of Meeting

August 15, 2012

The regular meeting of the Harwinton House Committee was held in the west meeting room of Town Hall on Wednesday, August 15, 2012.

After establishing a quorum chairman Roger Plaskett called the meeting to order at 7:01 PM. Present were Roger Plaskett, Peter Thierry, Carole Romano, Brian Dunbar, Tom Rotondo, Tom Schoenemann and Chales Kirchofer. Also in attendance were Bev and Bruce Mosher representing Harwinton Historical Society.

Roger asked if there was a volunteer to take minutes in the absence of Secretary Larry Connors. With no volunteer, Roger appointed himself to take minutes.

The Minutes of the August 7th meeting were approved on a motion by Peter and second by Carole.

Under correspondence, Roger reported there has been no reply yet to his letter to Mrs. York. He stated that he and Randall Chilton (Previous owner) had conversation on Friday, Aug 10th and Saturday, August 11th and a conference call to Mrs. York is being planned on a yet to be agreed upon date in the very near future.

Roger stated that there was a problem with the submitted reimbursement form according to DECD's Sheryl Pierson. Sheryl said that the cumulative expenditure for the project shown on one page and the amount of requested reimbursement shown on another page should be identical. Roger further stated that, although he disagreed with this request, as some of our expenditures were not reimbursable; the form was changed, signed by Mike Criss and forwarded via email to Sheryl at DECD. Roger stated that the hopes are for actual fund transfer to occur prior to this weekend.

There was nothing to report regarding the missing A2 survey.

The Harwinton House Restoration Fund has grown to \$25,615 after the donation from the Historical Society in the amount of \$25,000.

Roger said that the Historical Society is preparing a "Thank You" card for people who are making donations to the Society in support of "Harwinton House". Roger said that he had talked to Society members and Mike Criss about our committee developing a card to be sent from the Town of Harwinton for donations received directly to them for the project. Roger presented a preliminary card and the topic of tax deductible donations came up. It was believed by some committee members that any donations made to the town would also enjoy a tax deduction as donators do with the Historical Society due to their non-profit status. Donations made to the Library was cited as an example. Roger will investigate this and advise.

Roger read an email from Candance Jones-Pacholski regarding the Historical Societies Interiors Committee visits to other facilities around the state. Candance was impressed with a recent visit to the Colebrook Historical Society. Roger commended the energy level shown by the Interiors Committee.

The RFP was reviewed and no changes were suggested. Tom Rotundo presented the details of the data package which will be available upon request from any bidders. After discussion, no changes were made and a motion was made by Peter Thierry to approve the RFP and related data package and submit to the Board of Selectman for their approval. The motion was seconded by Brian Dunbar and carried by a unanimous vote. Roger will deliver the RFP and data package to the Town Office on Thursday, August 16. The index of the data package is enclosed as part of these minutes.

Brian Dunbar said that he had performed much on-line research trying to find DECD Bulletin #94-003 which was referenced in our last RFP with no success. As stated by one of the previous bidders who had contacted DECD regarding the bulletin, it appears to no longer be in effect.

Roger mentioned that the Historical Society has made a 4'x8' sign depicting a "progress thermometer" and will be erecting it soon, on a site yet to be determined that provides good visibility for public viewing.

The meeting was adjourned at 7:44 PM on a motion by Peter, second by Tom Rotundo, and affirmative vote.

Submitted by Roger Plaskett, Acting Secretary

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TOWN CLERK

Information Package Index

Sheet #1. Preliminary plan showing possible house location. Wetlands, septic area and side yard setback are also shown.

Sheet #2. Wetlands report from Stansfield Environmental Services.

Sheet #3. Soils report from Stansfield Environmental Services.

Sheet #4. First floor plan from salvaged house.

Sheet #5. Second floor plan most like original configuration.

Sheet #6 Second floor girt and summer labeling drawing. This is from a full set of disassembly drawings prepared by Steven Bielitz of Glastonbury Restoration Co. A full set will be available to successful team.

Sheet #7. Front perspective structural drawing. This is also from a full set of disassembly drawings prepared by Steven Bielitz of Glastonbury Restoration Co. A full set will be available to successful team.

Sheet #L1. Municipal Center Site Development, Site and Grading Plan, 10/9/87, Schoenhardt Architects. Please see General Notes #1 containing reference to Topographic and property Line Information. Please note Test Pit Data. The project will be on approximately $\frac{3}{4}$ of an acre at the southwest corner of the property.

Sheet #L3. Municipal Center Site Development, Site Sanitary and Lighting Plan, 10/9/87, Schoenhardt Architects. This project will require an on-site septic system. This plan can be used as a reference. Public Water is available on site. Contact Torrington Water Co. for size and location.

DVD. Containing pictures of the house being dismantled.