

Committee Members

Roger Plaskett
Tom Rotondo
Brian Dunbar
Larry Connors
Peter Thierry
Carole Romano
Nancy Schnyer
Vacancy
Vacancy

Greg Farmer - Consultant



HARWINTON HOUSE COMMITTEE

Minutes

May 7th, 2012

The regular meeting of the Harwinton House Committee was held on Monday, May 7th, 2012 in the lunch room of the Town Hall.

After establishing a quorum, chairman Roger Plaskett called the meeting to order at 7:02 PM. Present were Roger Plaskett, Brian Dunbar, Nancy Schnyer, Larry Connors and Carole Romano.

The minutes of the April 18th special meeting were amended and approved on a motion by Carole Romano, seconded by Brian Dunbar. The amendment was a correction on page 3 changing the special meeting of the Historical Society from Sunday April 15th to Monday April 9th.

Chairman Roger Plaskett, after no volunteer came forward to take the minutes, volunteered himself to continue as interim secretary.

There was much discussion regarding the filling of the two vacancies on this committee. We will be making some recommendations to the Board of Selectmen in the near future for their consideration. The suggested names will be contacted by members of this committee, soliciting their interest, prior to submitting names to the Board of Selectmen.

Under correspondence review the April monthly report to DECD was shared by Chairman Plaskett.

The status of the Expenditure reimbursements from the STEAP Grant remains on hold pending approval from DECD of the revised budget. At the last meeting Michael Criss reported that he had a conversation with Sheryl Pearson from

DECD regarding the budget and she said that we should make an "official" submittal incorporating the previously discussed amendments and it will be approved. Roger Plaskett prepared the revised budget and Michael Criss hand delivered it to the DECD office on Friday April 20th. As of April 30th, Michael Criss has heard nothing back from DECD.

Roger Plaskett reported that there have been no expenditures since the last meeting.

Roger Plaskett reported that there have been no funds raised since the last meeting.

The status of the RFP and Letter of Intent was reported as Larry Connors emailed the RFP to Michael Criss on April 19th after the copy given by Dick Pacholski on March 29th could not be located. No action has been taken to date.

The status of the Letter of Intent between the Town of Harwinton and the Historical Society was reported as the Historical Society Board of Directors unanimously approved a Letter of Intent prepared by their attorney and have forwarded it to Michael Criss for inclusion on an upcoming Board of Selectman agenda. Their next scheduled meeting is Tuesday, May 15.

There was no discussion on Preliminary House plans.

Roger Plaskett passed out copies of a draft of a Phase II next steps and timeline gant chart. Much discussion between the group including agreement that the primary focus of the group for this phase of the project is building and related issues not fundraising. Roger Plaskett will incorporate the agreed upon change suggestions into a revised gant chart and email preliminary copies to everyone for review prior to the next meeting.

Larry Connors asked if, at anytime during this phase, a town referendum is required. Roger Plaskett will review this with Michael Criss prior to our next meeting.

With no further discussion, Carole Romano made a motion to adjourn. The motion was seconded by Nancy Schyner and Chairman Roger Plaskett declared the meeting adjourned at 8:01 p.m.

Respectfully submitted,

Roger Plaskett, Interim Secretary

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MAY - 8 2012

TOWN CLERK