

Harwinton Public Library

Board of Directors Monthly Meeting

August 5, 2013

The meeting was called to order at 7:00 by Co-Chair Leslie Flowers.

Members present: Rich Agoston, Barbara Buss, Marilyn Mitchell, Dave Christensen, Lisa Cianciolo, Lisa Sadler, Leslie Flowers, Karen Kelleher. Also present was Library Director Stasia Motuzick.

Public Input: None

Secretary's Report: Motion to accept the Secretary's Report as written made by Sadler, seconded by Flowers, unanimous.

Treasurer's Report: Lisa Cianciolo puts the information she gets from the Town Treasurer into her own spread sheet. Stasia has another system. Stasia has submitted deposit information for the Town Treasurer to check deposits made throughout the year.

Motion to accept the Treasurer's report as written made by Sadler, seconded by Buss; unanimous.

Librarian's Report:

Written report submitted. Of note, some of the children's book jacks (portable chairs) became moldy and had to be discarded. Stasia would like to use grant money to replace them. Suggestion was made to do so, purchasing 25 new. Motion made by Buss, seconded by Sadler; unanimous. The town has a new web site, board members were encouraged to look at it and discuss their observations at the next board meeting. If the Board wants to set up a booth at the Historical Society, we need to contact someone. It was decided to show plans for the expansion, ask for public input. Lisa S. will let Ken know, Leslie will call Historical Society. Karen, Marilyn volunteered to put in time at the fair. Also suggested was to post the plans on the Library website, get a board to show "10 reasons why we need expansion". There was a reception for Kathleen Connors who received an individual achievement award from the Friends of Connecticut Libraries. It was decided to invite Peter Thierry to the next meeting with Ken Best. The town would be funding the library project so we need the support of the Finance Dept. Lisa will see if Ken has some rough numbers to present. Motion to accept the Librarian's report as written was made by Sadler, seconded by Cianciolo; unanimous.

Committee Reports:

Art - Intern Amanda Roy is working.

Budget - no report

Fundraising - Leslie brought up a couple of ideas for fundraisers. One is to rent a car or two on the train in Thomaston, have a wine tasting. Another is to have a wine tasting at the library, or put on a dinner with someone who has a portable meat smoker, and another is for game nights at the library, perhaps

one per month with prizes. Karen/Marilyn/Lisa S. interested in discussing these, will arrange a meeting. Karen is working on the Donor List for the fundraiser, needs help with the mail merge. Rich to look into this.

Investments - Funds are all transferred. Town Treasurer is now in charge of these. She had to segregate them. Each fund should have a purpose and goal. The balances of the funds were reviewed.

The Board would like to receive a running balance on the library's account on a monthly basis retroactive to January 2013. A motion was made to request this from the Town Treasurer by Flowers, seconded by Sadler; unanimous.

A motion was made to authorize payment of \$16,602 from the Unrestricted Board Account to be paid to DRA for 60% completion of schematic design. The motion was made by Christensen, seconded by Flowers; unanimous.

Property - Lisa S. showed the last presentation from Ken Best.

Governance - Need to update committees. This will be done at the next Board meeting.

Correspondence - Letter was sent to Stasia.

Motion to adjourn the meeting at 8:42 by Buss, seconded by Cianciolo; unanimous.

RECEIVED FOR RECORD AT HARWINTON CT
ON 8-8-13 AT 9:55AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK