

HARWINTON PUBLIC LIBRARY

Unapproved minutes

Board of Trustees Monthly Meeting - November 4, 2013

The meeting was called to order by Co-Chair Leslie Flowers at 7:05 pm.

Members present: Barbara Buss, Richard Agoston, Marilyn Mitchell, Karen Kelleher, Dave Christensen, Leslie Flowers, Lisa Cianciolo

Public Input: None

Secretary's Report: Motion to accept last month's minutes as read by Cianciolo, second by Christensen, unanimous.

Treasurer's Report: Ahead of last year's annual fund by \$1,875. Overall down in money due to money paid to architect. Bank account balance is off \$16,602 - this money was put in money market account. There is currently \$23,000 in money market account. Motion to accept treasurer's report made by Christensen, second by Mitchell, unanimous.

Librarian's Report: Auditors were here. Richard, Terry and Lisa S. terms expire and they will have to run in the spring if interested in staying on the Board. We could get an extra point on the grant if the library stays open 45 hours (is currently opened 39.5 hours). Ted Weingart gave money to endowment fund and suggested that we add a statement to the annual fund letter mentioning the endowment fund. Stamps are going up in price in January. Karen will buy an additional 250 now for thank you letters. Ken Best toured the building with John Fredsall. Friends craft sale will be on December 7 and they will accept donated crafts.

Committees:

Art - Photography of Steven Eazarsky for November & December. There will be candlesticks in the big case.

Budget - Will address in January

Computers - Library has 4 XP computers which won't be supported after the spring. Will keep them going for now.

Fundraising - Car wash - will sell coupons for \$11. No expiration date - only good at the Torrington Platinum Car Wash. Will purchase 250 tickets to be sold in the month of December. Motion to proceed with this made by Kelleher, second by Cianciolo, unanimous.

Investments - Board of Advisors wanted input from Fidelity. Fidelity will only talk to authorized account holder. Will try to have the Treasurer attend the next Board of Advisors meeting.

Property & Building - Ken Best will be coming to our next Board meeting in December. Leslie invited Peter Thierry via email and will do so again by letter.

Governance - as previously mentioned

Correspondence - Leslie will write thank you notes to Friends for all they do, the Garden Club for their work and to Mr. Weingart for endowment donation.

Annual ACLB (Assoc. of CT Library Boards) Meeting: Topics discussed:

- Change is coming.
- What to do if there is a shooter in the building.
- Child abuse in the library (i.e. abusive parent)
- If have to abandon the building, avoid the parking lot
- Freedom of Information Act regarding meeting which may be taped
- 3D printers being placed in libraries

The Technology Plan should be updated every three years, and possibly sooner if necessary. Salesman from TLC (catalog system) will be at the library next Thursday.

Motion to adjourn the meeting was made by Kelleher, second by Christensen, unanimous.

RECEIVED FOR RECORD AT HARWINTON CT
ON 11-6-13 AT 8:30Am
ATTEST NANCY E. ELDRIDGE TOWN CLERK