

Harwinton Public Library

<http://www.harwintonpl.org>

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Board of Trustees Special Meeting – September 25, 2014

Unapproved Minutes

The meeting was called to order by Co-Chair Leslie Flowers at 7:05.

Trustees Present: Barbara Buss, Leslie Flowers, and Karen Kelleher. Also present were Library Director Stasia Motuzick, Architect Ken Best, and Augustine and Romily Cofrancesco.

The meeting consisted of round-table discussion on how to raise money for a library addition. Two things necessary before any money raised are:

- 1) Receiving a grant from the state
- 2) Town approval.

Many ideas were discussed which included educating people as to why we need an addition, sending out a questionnaire regarding what services people are looking for, getting a group of supporters together to attend town meetings, create a presentation to bring to other town organizations, have an Open House. It was suggested that we need an organization to help guide the Board as to what steps to take. It was suggested to post upcoming library programs on a sign at the end of Bentley Road.

What is needed to do at this point? Leslie will contact an organization recommended by Ken Best to see if they can discuss the feasibility of raising this amount of money in a small town. She will also fill out the application for PAN, another organization to guide us on how to raise money. Ken Best will have an enlarged version of the addition plans made so they can be posted in the large conference room at the library where it can be seen by anyone using the building. Further plans will be discussed at the next regular monthly Library Board meeting.

Respectfully submitted,

Karen Kelleher, Secretary
Library Board of Trustees