

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Regular Meeting -

Unapproved Minutes

The meeting was called to order at 7:03 by Co-chair Leslie Flowers.

Trustees Present: Leslie Flowers, Karen Kelleher, Dave Christensen, Marilyn Mitchell, Rich agoston, Barbara Buss, Art Potwin, Patti Sederquist, Jamie O'Meara. Also present was Library Director Alice Freiler.

Public Input: none.

Secretary's Report: Motion to accept the minutes from the June meeting as written made by D. Christensen, seconded by B. Buss, approved.

Treasurer's Report: The library recently received \$500 from a United Technologies matching grant that matches time for the two volunteers who work on Monday nights shelving books. Motion to accept the Treasurer's report made by K. Kelleher, seconded by P. Sederquist, approved.

Librarian's Report: The library will be receiving a new copier as part of a town-wide contract. It will make color and black and white copies. It will be networked, and it can be used as a printer. The all-inclusive lease will cost \$122.63 and will include maintenance, toner, cartridges, and training. There was discussion about how much to charge for copies. Alice will find out the cost of making copies and we will go from there. The Beer Snob is scheduled for a presentation and book signing. There will be a \$30 cost for the presentation if he includes a taste of the beer he will be discussing. A student approached the library to request permission to put out a box to collect Birthday Bags for children through Friendly Hands Food Bank. Alice will find out the timeline for how long the collection will last and how frequently the items will be picked up. A clerk position needs to be filled, and will be posted soon. Karen and Leslie will join Alice on the Interview Committee. Discussion of paid programming was postponed for now, but Alice distributed a sampling of other libraries' policies for the Board's review.

Committee Reports:

- **Art:** Right now the library is displaying local artists' work. We are looking for a September show, maybe photography.
- **Budget:** none

- **Computers:** none
- **Fundraising:** Appeal letter formatting discussed. The garden party will be held on August 15, parking will be in the Congregational Church lot. Board members are asked to bake desserts, easy finger foods, 1-2 dozen. A flyer and bookmarks have been created to promote the library expansion. Three printing quotes were received. D. Christensen made a motion to purchase 1500 flyers and 3000 bookmarks from Rainbow Press, not to exceed \$1250, K. Kelleher seconded, approved.
- **Property and Building:** The library expansion plan has been well received. The Planning Committee planned for the expansion, and the plan will be presented to the selectmen next. Schematics will be needed for the Selectmen and Finance Committee.
- **Governance:** Marilyn Mitchell is retiring from the board.
- **Correspondence:**

Other Business: The library will not have a booth at the fair this year, but will have a space in the historical building.

Motion to adjourn was made by M. Mitchell, seconded by R. Agoston, approved.

Respectfully submitted,
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 8-10-15 AT 11:00 AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK