

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Regular Meeting – Monday April 3, 2017

Unapproved Minutes

The meeting was called to order at 7:00 pm by Co-Chair Leslie Flowers.

Trustees Present: Leslie Flowers, Patti Sederquist, Barbara Buss, Rich Agoston, Art Potwin, Debby Janssens and Karen Kelleher were present. Also present was Library Director, Alice Freiler.

Public Input: None

Secretary's Report: Motion to accept the minutes as read made by R.Agoston , second by B. Buss, approved.

Treasurer's Report: Alice received two donations from people having their taxes done. Motion to accept the Treasurer's Report was made by A. Potwin, second by D. Janssens, approved.

Librarian's Report: We are on track with the budget. The Governor's budget has eliminated Borrow CT which allows residents to use their local library card in any of the 192 participating public libraries. This is a vital service and without it may restrict borrowing or add fees for non-residents. Please write to your representatives. A form can be found at cladvocacy.org. Alice submitted a request to Civic Family Services for a grant to establish a seed library. The budget was submitted to the town with no changes. There were a few computer issues – server went down, was finally repaired. There is a question as to whether it was a 3rd party software which TLC installed which caused the problem. The software could create a vulnerability in our system. Dean set up a SSL which makes the system secure. There was a power surge Friday night which fried the backup battery. This needs to be replaced , and the switch which is 20 years old need to be updated. This connects all electronics. After discussion Barb made a motion to approve \$759.98 to spend on both of these (this is at a 10% discount), seconded by Deb, approved. The library was closed on March 10 – the furnace was not working. Pudd'n heads program was well attended. Alice will look into a possible trip to Velya's home where she puts on other programs. The 4th Yoga session has filled up. On June 4 there will be a program about the history of the CT Civilian Conservation Corps in conjunction with the Historical Society. The annual Plant, Bake and Book Sale will be Sat. May 20. Board members should attend. Motion to accept the Librarian's Report was made by K. Kelleher, seconded by B. Buss, approved.

Committee Reports:

- **Art:** Artwork by Marilyn Davis and Gerald Hardy is up now. Next month will be Ann Smith showing work from clients for Mental Health month.
- **Budget:** No report.
- **Computers:** Covered.
- **Fundraising:** Leslie will look into the mini-golf possibility.
- **Property and Building:** 26 people walked through the library for the bidding. Leslie would like to be present when bids are opened. The Building Committee will have to meet shortly after, before quotes are released so possible changes can be made. There will be a town meeting on May 16 and support is needed. There is an issue of a motor on top of the chimney and an addendum has been received which should be sent to the bidders.
- **Governance:** None.
- **Policy:** Sections 6 & 7 were reviewed and updated. Section 8 to be reviewed next month.
- **Correspondence:** Thank you note received.

Other Business: None

Motion to adjourn the meeting was made by D. Janssens, seconded by A. Potwin, approved.

Respectfully submitted,
Karen Kelleher

RECEIVED FOR RECORD AT HARWINTON CT
ON 04/05/17 AT 4:50 PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK