

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

<http://www.harwintonpl.com>

Board of Trustees Regular Meeting – Monday, August 7, 2017

Unapproved Minutes

The meeting was called to order at 7:00 pm by Leslie Flowers.

Trustees Present: Leslie Flowers, Patti Sederquist, Barbara Buss, Art Potwin, Rich Agoston, Debby Janssens, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

Public Input: none

Secretary's Report: Motion to accept the minutes from the July meeting as written made by B. Buss, seconded by P. Sederquist. Approved.

Treasurer's Report: The board felt the impact of postponing the Annual Appeal- the account is down significantly as a result, but Alice's aggressive pursuit of grants has yielded just under \$5000. The copier contract has been very expensive for the library due to overage costs. The board would like more information about possibly increasing the copy limits. The board does not see the benefit of continuing the contract upon expiration. A motion to accept the Treasurer's Report was made by P. Sederquist, seconded by D. Janssens. Approved.

Librarian's Report: Highlights include: Budget freeze; buying books with donation money earmarked for such. Letter drafted to selectmen requesting notification to the Connecticut State Library about declining the \$1,000,000 grant for expansion. Library needs more envelopes for the annual appeal. C-car is working, with a three-request limit. Grant updates sent for READ and KinderMorgan. Alice submitted a grant application to Thomaston Savings Bank for LaunchPad tablets, and she is working on another grant for an additional computer. Alice is looking for a grant to redo the library's webpage. Dean has been troubleshooting computer issues. The town is looking at replacing doors with automatic doors for the senior center, town hall, and the library, and they are looking at updating lighting to LED fixtures in conjunction with Eversource. The town has reburied the library's oil tank after patching it, and they plan to replace the roof and install new insulation before winter. Alice hosted walk-throughs and received many valuable suggestions about how to use the current library space more efficiently. The door counter and the circular magazine rack both need to be replaced. Alice bought 50 pairs of glasses to be used to view the solar eclipse. TechSoup is offering a deal on mobile hot spots to be loaned out to library patrons. Miss Mary's last day will be August 25th. A retirement reception is scheduled for that day from 2:00 to 3:30. A motion to accept the Librarian's Report was made by D. Janssens, seconded by A. Potwin. Approved.

Committee Reports:

- **Art:** Shows are continuing with a juried show coming up.
- **Budget:** previously discussed
- **Computers:** previously discussed
- **Fundraising:** annual appeal coming soon; mini golf at Matterhorn on 8/15/17 5:00 pm to 9:00 pm with a penny auction
- **Property and Building:** previously discussed
- **Governance:** none
- **Correspondence:** letters to be sent
- **Policy:** section 9 for September

Other Business:

Motion to adjourn to executive session was made by B. Buss, seconded by A. Potwin. Approved at 8:26 pm.

Respectfully submitted,
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 8-9-17 AT 1:20 PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK