

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Regular Meeting – Monday, November 6, 2017

Unapproved Minutes

The meeting was called to order at 7:00 pm by K. Kelleher.

Trustees Present: Karen Kelleher, Leslie Flowers, Patti Sederquist, Barbara Buss, Rich Agoston, Debby Janssens, Mac Beatty, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

Public Input: none

Secretary's Report: Motion to accept the minutes from the October meeting as written made by L. Flowers; B. Buss seconded. Approved.

Treasurer's Report: Account increasing; Interest rates discussed; A motion to accept the Treasurer's Report was made by L. Flowers; P. Sederquist seconded. Approved.

Librarian's Report: Highlights include:

- Friday night art show: 22 tickets sold; some additional donations; 15 works sold so far;
- Annual appeal: doing great!
- Building- water from sidewalk into vestibule- smelled musty, but cleaned, dried, and deodorized;
- Two kinds of door counters recommended; Alice will have specifics for the next board meeting; will keep it simple- not too many bells & whistles;
- Letter from building inspector regarding the roof: he says it's ok to wait til spring; furnace needs to be fixed soon, not sure it will be;
- Trouble with the CBS Xerox wireless connection- company will send a replacement, in the meantime, power it down, restart it; age of equipment is catching up with us;
- Lee is feeling better- she's back to regular hours; library page is working out well and taking on additional responsibilities;
- Launchpads have been ordered; cases upgraded; promotion to trade in old models
- Wifi hotspots have arrived; working out kinks; coverage by Sprint;
- Joann & Alice went to reQuest IT workshop; database not ready for public access yet- can search, cannot request;
- Split magazine renewal into two; Friends' sponsoring some magazines;
- Friends' Holiday Open House and Craft Sale will be on 12/2; craft donations being accepted.

A motion to accept the Librarian's Report was made by L. Flowers; B. Buss seconded; approved.

Committee Reports:

- **Art:** Many thanks for help; thank yous to the sponsor of the band, Tony's, Liquor Lad, and Big Y; set through next year with shows; Mary Lund donated all proceeds from card sales;
- **Budget:** none
- **Computers:** none
- **Fundraising:** discussed
- **Property and Building:** discussed; develop list of priorities;
- **Governance:** three terms up; discussed running again and new roles;
- **Correspondence:** thank you notes sent;
- **Policy:** sections 9.4, 9.5, 12-14

Other Business: investments discussed; new 5 year plan;

Motion to adjourn was made by L. Flowers; seconded by D. Janssens; approved at 8:53pm.

Respectfully submitted,
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 11/07/17 AT 8:30AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK