

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Regular Meeting – Monday, April 2, 2018

Unapproved Minutes

The meeting was called to order at 7:05 pm by Leslie Flowers.

Trustees Present: Art Potwin, Leslie Flowers, Elizabeth Booth, Naomi Toftness, Rich Agoston, Debby Janssens, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

Public Input: none

Secretary's Report: A motion to accept the minutes as presented made by R. Agoston, seconded by A. Potwin. Approved.

Treasurer's Report: Summary of CDs. A motion to accept the report made by D. Janssens, seconded by N. Toftness. Approved.

Librarian's Report:

- List of volunteers- 40 people to invite, refreshments, Thursday, April 26th 4:00 to 5:30;
- Building: no date for roof work, weather not cooperating; Town planning to redo some of the blacktop; Assess closing the library to do roof- a day or two;
- Grants: follow up reports caught up; Lydia wrote the grant for the seed library; Amanda will write a Civic Family Services grant- Girl Scouts to develop a program- Young Adult Council; Alice to write proposal for \$500 grant from Lions Club;
- Amanda went to a seminar about children's literature- great information for programming; Northwest CT Roundtable- Alice attended; Alice- webinar by
- AARP Tax Prep: going well; one more week
- Seed Library: doing well; orders and donations coming; need more brochures;
- Passport to CT Libraries: will be participating again; prizes; nice chance to meet people;
- READ dogs coming back for one day;
- Chair yoga- another session coming
- Giggles & Wiggles: Carissa Monroe from dance studio will provide classes
- Orangutan program on 4/7/18; companion planting, genealogy, slime
- Lots of weather cancellations
- Harwinton Road Race: coming up soon; library will be flexible w hours
- BookCon: book expo for the public- authors, displays, etc; CLC partnering w/ libraries to promote it; NYC June 2nd & 3rd; Library will promote and receive discounted tickets;

- Friends: renewed TumbleBooks subscription; pledged money for summer reading program; Plant, Book Bake sale coming;
- C-car- lent more than borrowed- get check for difference; will use for ancestry.com subscription;
- Annual Appeal donations still coming in;
- A motion to accept Librarian's report made by N. Toftness, seconded by A. Potwin. Approved.

Committee Reports:

- **Art:** Set with artists through next February;
- **Budget:** all set
- **Computers:** Trouble w PCs and Windows 10 update- not installing properly, not completing- worked w Computer Obsession- age of PCs is the problem: processors not compatible w latest software; \$599/computer through Computer Obsession; need to replace 4 PCs- concerns include vulnerability issues like security and viruses; Projector: no information has come forward, will ask other libraries for information;
- **Fundraising:** no update
- **Property and Building:** Sample lights coming;
- **Governance:** long-term planning committee: Leslie, Naomi, Art, all welcome; Need to look at self-assessment documents; Initial meeting: Wednesday, May 2nd, 7:00 pm
- **Correspondence:** none

Other Business: none

Motion to adjourn was made by D. Janssens, seconded by A. Potwin. Approved at 7:55 pm.

Respectfully submitted,
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 04/03/18 AT 8:30AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK