

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Regular Meeting – Monday, May 7, 2018

Unapproved Minutes

The meeting was called to order at 7:01 pm.

Trustees Present: Art Potwin, Leslie Flowers, Patti Sederquist, Elizabeth Booth, Naomi Toftness, Rich Agoston, Debby Janssens, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

Public Input: none

Secretary's Report: Planning committee did not meet May 2nd. as stated Meeting scheduled for May 16th at 5:00 pm. Motion to accept minutes L. Flowers; seconded by N. Toftness. Approved.

Treasurer's Report: Spending money on books again. Motion to accept the treasurer's report D. Janssens; seconded by N. Toftness. Approved.

Librarian's Report: Summary:

- Operating budget on track; Way behind on supplies and books because of budget freeze.
- Volunteer reception was very nice; under budget.
- New roof is on! Closed early on Friday; closed on Saturday
- Carpets cleaned weekend of 5/19
- Overhead projectors: Alice narrowing down based on location of library and cost; She is going to see the setups of other libraries.
- Grants: C-car grant to return books here- spending to renew Ancestry.com; Civic Family Services \$400 asked for Youth Adult Council; TSB applications due in June- Alice debating what to apply for; Lions Club \$500 grant for refurbishing the library's Children's Area;
- Amanda- story time at the day care;
- CLA conference- Alice went for one day;
- BigHearted Books: not picking of books- filed for bankruptcy; American Friends of Kenya: looking to ship books to Kenya; DiscoverBooks: similar to BetterWorld Books; Alice looking to find out more information from those companies;
- Friends not taking book donations for now;
- Weeding adult non-fiction and then move things around; older movies moving near large print; looking at moving books on cassette;

- Computers: all four patron PCs bought in 2011- having trouble w windows update; first on list to be replaced; need to request replacement;
 - Faucet in back office broke; replaced.
 - Backpack program: Library in the Wilderness- look for community grant from WalMart; waterproof backpack, laminated conservation map; Connecticut guide- wildlife, trees, birds; insect repellant wipes, etc; Premier for Trails Day?
 - Friends: Plant, Book, Bake sale Saturday, May 19;
 - Staff Evaluations: next week;
 - Supervision of children: some issues arising on Saturdays; revisit policy;
- Motion to accept librarian's report L. Flowers; seconded P. Sederquist. Approved.

Committee Reports:

- **Art:** Carol Moore- paintings and sculpture; reception 5-8 Friday, May 11th
- **Budget:** covered
- **Computers:** covered
- **Fundraising:** covered
- **Property and Building:** roof done; grass/gardens looking great; sidewalk? Insulation? Solar panels- grants available; projector; lights
- **Governance:** none
- **Strategic Plan:** May 16th at 5:00
- **Correspondence:** none; Volunteer Reception was a success!

Other Business: none

Motion to adjourn was made by D. Janssens, seconded by L Flowers; approved. 7:53pm.

Respectfully submitted,
Jamie O'Meara, Secretary

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ON 05/08/18 AT 8:30 AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK