

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Regular Meeting – Monday, November 7, 2016

Unapproved Minutes

The meeting was called to order at 7:00 pm by Leslie Flowers.

Trustees Present: Karen Kelleher, Leslie Flowers, Patti Sederquist, Barbara Buss, Art Potwin, Rich Agoston, Debbie Janssens, Mac Beatty, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

Public Input: none

Secretary's Report: Motion to accept the minutes from October's meeting as written made by K. Kelleher, seconded by P. Sederquist. Approved.

Treasurer's Report: Income is down due to postponing of Annual Appeal. CDs renewed. A motion to accept the Treasurer's Report was made by A. Potwin, seconded by K. Kelleher. Approved.

Librarian's Report: Highlights include: Carol Ganci is displaying (and selling) her work in the art show and case. Cards are also available. A reception for her will be held on Saturday, November 26 from noon to 2 pm. The Board will purchase hats and shirts to sell at the library during the holiday season. A grant from the Northwest Community Fund was used to purchase an AWE computer. Computer use by children has increased to 63%. The Thomaston Savings Bank grant was used to purchase PlayAway launchpad tablets. Alice will be submitting a grant to TEI Landmark Audio for therapy dogs to come into the library to listen to children read aloud. The library budget needs to be reduced by 2-5% for 2018. This will be difficult because salaries are set to increase 2.75%. The Xerox contract does not include \$1500 for everything. There is a per page charge after the allotted number of pages has been reached. The server has arrived. The final cost is \$7158 with a five year warranty. The library page has started working. The library closed early on October 27 due to inclement weather. Hometown Holiday will be from 3:00 to 7:00. The library will host two readings of *How the Grinch Stole Christmas* at 4:30 and 6:30. A motion to accept the Librarian's Report was made by B. Buss, seconded by D. Janssens. Approved.

Committee Reports:

- **Art:** Maybe landscapes next. Looking for artists.

- **Budget:** Working on the 2018 budget.
- **Computers:** Server arrived.
- **Fundraising:** Hats and shirts to be ordered. Maybe carwash.
- **Property and Building:** Test boring (\$13,000) is needed before the project can go out to bid per the town's request. DRA submitted a waiver for building code changes and they are waiting for a response. A motion was made by B. Buss to spend up to \$7500 for test borings for the expansion project and to request the town pay for the bidding and printing, seconded by K. Kelleher. Approved. The money will come out of the board's \$100,000 pledge.
- **Governance:** none
- **Policy:** Review of policy continued. Review section II next month.
- **Correspondence:** none

Other Business: none

Motion to adjourn was made by B. Buss, seconded by D. Janssens. Approved. 8:22 pm.

Respectfully submitted,
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 11-14-16 AT 10:30 AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK