

Harwinton Library Building Committee Notes

May 6, 2013 6:30 @ Library...Ken Best (Architect) Members of Board of Directors..Lisa S., Dave, Stasia, Lisa C., Karen, Rick, Marilyn, Leslie, Barbara...also Peter Surveski, Tom Bott, and Mike Criss-1st selectman

Discussion was led by Ken ..he requested input on program space needs. He requested meeting as a board and interested members every 2 weeks while schematic planning is in progress. It was noted later that Staff should be kept updated and their feedback on schematics is important.

Meetings tentative 6:30 at Library if available or at Town Hall as necessary. May 20.. June 3 ...June 17...July 8...July 22...Aug 5...Aug 19....These dates will be further discussed and revised .

May 20, 2013 6:39 – 7:55 @ Town Hall West Room..Ken Best, Lisa S., Dave, Stasia, Lisa C., Rick, Marilyn, Leslie, Barbara, Tom Bott, Ron Sadecki, Rosemary Simko

Discussion was led by Ken...he presented 3 schemes and gathered more input regarding storage needs for friends, janitors, children's, and basic storage. It was noted the outside covered area should remain or be added if existing space is enclosed. An overall strong like for the relocation of the main entrance directly related to the parking lot. Study space room needs discussed with emphasis on a "business" supply area in the copier location. Liked introduction of display areas in hall space and access to kitchen from hall. All schemes had large open flex space with the ability to expand stack area if necessary. Discussion to expand meeting room to size of existing town hall meeting room (slightly larger than 3 schemes currently have).

Ken will take input and work on an additional scheme that addresses needs discussed. Tentative schedule is to meet at 6:30 (prior to the regular meeting) on June 3 at the Library. Ken will advise next week if that timeframe works...if not, the meeting will be pushed out.

June 17, 2013 6:30 – 8:10 @ Library..Ken Best, Lisa Sadler, Dave Christensen, Rich Agostun, Marilyn Mitchell, Barbara Buss, Tom Bott, Ron Sadecki, Rosemary Simko, Peter Surveski, Leslie Flowers, Lydia Smith (Library), Kathleen Connors (Friends & Library)

Lisa Sadler filed a "**Letter of Intent**" on behalf of the Board of Directors / Town to apply for State Funding. The Library could qualify for up to a million dollars from the State funds projected to be available over the next 2 years. **A full application must be filed with the State prior to October 2013.** Ken will forward the application to better understand the time line and responsible parties to supply info (including Library / Architect / Town...). If application cannot be completed in the time frame, we would roll into the second year of available funds.

Ken presented a scheme which addressed concerns / thoughts from last meeting. Issues of concern to address moving forward include: Wall space for Art Displays in the meeting room and entry hall, extent of lost parking spaces and could these be re-claimed on site (now or in the future if needed), storage and prep space for children's programs and Library Friends events (work table with narrow pull out drawers..), storage for Children's chair cushions used for story hour, raising windows in Children's room to allow for window seats, attention to the entry hall ceiling detail – possibly raised with interesting lighting, and the route of public access to the basement space.

Ken projects that Sprinklers would be needed. Preliminary Floor Plans and Elevations were received.

Next Meeting is planned for Monday July 1, 2013 at 6:30 at the Library. Ken's agenda for next meeting is to address Furniture (which will further define the spaces) and Parking / Site layout.

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ON 6-24-13 AT 9 Am
ATTEST NANCY E. ELDRIDGE TOWN CLERK