

HPL Building Committee Minutes  
May 31, 2016 - Harwinton Public Library

Attended by: Leslie Flowers, Stasia Motuzick, Lisa Sadler, Carol Gould, Barbara Buss, Lorraine Boylan, Ron Sadecki, Rosemary Simko, Library Director Alice Freiler, with DRA architects Ken Best and Michael Liska, with John Pouliot from J.P. Engineering  
Public: Bud Motuzick

Meeting called to order at 7:02

Correction to the 5/9 minutes – Committee decided against floor drains in bathrooms, not flood drains as stated.

Motion to approve minutes from 5/9 by Lisa. Second by Ron. Unanimous.

**Progress of Project**

- Committee reviewed development of MEP (Mechanical, Electrical, Plumbing) plans:
  - We will retain air handlers, refurbishing if necessary, but then reroute. New VAV boxes will be added to direct heat/cool air to each zone.
  - Building will have an energy management system (Tracer, by Trane) for addition with one large air handler over existing Library and a separate for community room so that it can run independently to support Library programming.
  - Committee will need to organize training for staff, custodians, oil service providers, etc. and develop a maintenance schedule.
  - Touch screen tablet controls for will be in Director's office. Electrical will also include override features, occupancy sensors and local controls.
  - Draft inducing fan will be added to chimney to improve draw.
  - New boiler will be more efficient.
  - Vents from bathrooms will run to back of building.
  - Children's area will have radiant heat.
  - Library will have safety socket receptacles; fourteen (located in staff and computer areas) will also have USB ports. Outlets will have nylon covers.
  - Additional outlets will be added by Director's desk, circulation desk and business area.
  - Ken will price new shelves vs. re-installing and stabilizing current shelves. The current shelves are bolted to floor, which could be problematic with ducts/plumbing. New shelving would be mobile, which gives more flexibility. They are also more stable than existing.
  - Fire alarm system will be based in sprinkler room. Sprinklers will have concealed heads.
  - Costs for running power to Library from generator at Town Hall are over 160,000. For approximately 80,000. a smaller unit could be installed at the Library. This will need to be discussed further-it was suggested that it could be a separate line item at referendum vote.
  - Michael Liska will get plans to Building Inspector and Fire Marshall.
  - Eversource incentives are still being pursued. The wattage usage will drop from approximately 1.5w/sq ft to .65w/sq ft.
  - Committee will meet with First Selectman to plan for a mid-Sept. referendum.

Motion to adjourn meeting at 8:40 by Ron. Second by Barbara. Unanimous

The schedule for HPL Building Committee meetings is as follows:

**Wednesday, June 22 – Town Hall, West Meeting Room at 7:00**

RECEIVED FOR RECORD AT HARWINTON CT  
ON 06/03/16 AT 10:05AM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK