

HPL Building Committee Minutes
July 20, 2016, Harwinton Public Library

Attended by: Leslie Flowers, Barbara Buss, Carol Gould, Michael Gould, Stasia Motuzick, Lisa Sadler, Ron Sadecki, Rosemary Simko, Library Director Alice Freiler, with DRA architects Ken Best and Michael Liska
Public: Jeff Neumann

Meeting called to order at 6:35

Motion to approve minutes from 7/13 by Barbara. Second by Rosemary. Unanimous.

Progress of Project

- Committee reviewed and discussed details of the HPL design and construction plans / budget. Ken and Mike addressed questions and concerns presented by committee. Three budget options were presented, each with varying contingency levels. All other factors were the same.
 - Option A: estimated contingency 6.5%, construction contingency 10%, furniture contingency 8% and economic uncertainty contingency 5%.
 - Option B: estimated contingency 6.5%, construction contingency 5%, furniture contingency 8% and economic uncertainty contingency 5%.
 - Option C: estimated contingency 6.5%, construction contingency 5%, furniture contingency 8%.
- Committee decided upon the higher contingency, to ensure that cost does not exceed amount budgeted for project. Committee will want bids to include list of primary contractors within 5 days of receiving bid. Substitutes will be reviewed by committee, as well.
- Motion to recommend construction budget of \$4,947,332.35 to Board of Selectmen for their consideration, by Lisa. Second by Ron. Unanimous.
- Alice will deliver construction/design materials and budget to Town Hall, for review by the Board of Selectmen.
- Building Committee will request approval by Board of Selectmen at their August 2 meeting.

Motion to adjourn meeting at 9:00 by Barbara. Second by Lisa. Unanimous

The schedule for HPL Building Committee is as follows:

Tuesday, August 2, 2016 at 7:00– Board of Selectmen, Town Hall

RECEIVED FOR RECORD AT HARWINTON CT
ON 07/21/16 AT 8:30AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK